

**ST. PAUL'S R.C.S.S.D. #20
SCHEDULE OF WORKING DAYS AND PUBLIC HOLIDAYS
FOR THE SCHOOL YEAR 2010-2011 FOR HIGH SCHOOL, 10 MONTH SUPPORT STAFF**

**** It is important employees follow the appropriate schedule
as these dates will be used on the Record of Employment****

1. HIGH SCHOOL LIBRARY TECHNICIAN, HIGH SCHOOL OFFICE COORDINATOR, HIGH SCHOOL SECRETARY, PROGRAM FACILITATOR, DISPATCH COORDINATOR (207 Days)

Fall Term:	Friday, August 20 to Friday, December 17, inclusive	83
Spring Term:	Monday, January 3 to Thursday, June 30, inclusive	124
Public Holidays:	September 6, October 11, November 11, December 24 (in lieu of December 25), December 27 (in lieu of December 26), December 31 (in lieu of January 1), February 21, April 22, April 25, May 23	<u>10</u>
Christmas Break:	December 18 to January 2, inclusive	
Easter Break:	April 22 to April 25, inclusive	217

December 20-23 & 28-30, **February 25 are not working days.** February 22-24 (Mid-winter Break), April 26-29 (Easter) **are working days.**

2. HIGH SCHOOL SECRETARY, HIGH SCHOOL OFFICE COORDINATOR, ACCOUNTING ASSISTANT, ON LINE LEARNING REGISTRAR (200 Days)

Fall Term:	Friday, August 20 to Friday, December 17, inclusive	83
Spring Term:	Monday, January 3 to Thursday, June 30, inclusive	117
Public Holidays:	September 6, October 11, November 11, December 24 (in lieu of December 25), December 27 (in lieu of December 26), December 31 (in lieu of January 1), February 21, April 22, April 25, May 23	<u>10</u>
Christmas Break:	December 18 to January 2, inclusive	
Easter Break:	April 22 to April 29, inclusive	210

December 20-23 & 28-30, February 22-25 (Mid-Winter Break), April 26-29 (Easter) **are not working days.**

3. HIGH SCHOOL EDUCATIONAL ASSISTANT, SPEECH, HEARING & VISUAL/ASSISTANT, PROGRAM FACILITATOR, INTERPRETER/ASSISTANT, BRAILLE INTERPRETER/TRANSCRIBER, MEDICAL FACILITATOR, ELDERS, LIBRARY CLERKS (190 Days)

Fall Term:	Thursday, August 26 to Friday, December 17, inclusive	78
Spring Term:	Monday, January 3 to Monday, June 27, inclusive	112
Public Holidays:	September 6, October 11, November 11, December 24 (in lieu of December 25) December 27, (in lieu of December 26) December 31 (in lieu of January 1), February 21, April 22, April 25, May 23	<u>10</u>
Christmas Break:	December 18 to January 2, inclusive	
Easter Break:	April 22 to April 29, inclusive	200

November 12 (Teacher PD) December 20-23 & 28-30, January 28, February 22-25 (Mid-winter Break), April 8 (Convention), April 26-29 (Easter), **are not working days.**

FOR 10 MONTH HIGH SCHOOL SUPPORT EMPLOYEES



April 18, 2010

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4. CAFETERIA MANAGER (188 Days)

Table with 3 columns: Term/Holiday, Dates, and Days. Rows include Fall Term (78), Spring Term (110), Public Holidays (10), Christmas Break, and Easter Break (198).

November 12 (Teacher PD), December 20-23 & 28-30, January 27 & 28 (Semester Turnaround), February 22-25 (Mid-winter Break), April 8 (Convention), April 26-29 (Easter) are not working days.

5. HIGH SCHOOL NUTRITION ASSISTANT (185 Days)

Table with 3 columns: Term/Holiday, Dates, and Days. Rows include Fall Term (78), Spring Term (107), Public Holidays (10), Christmas Break, and Easter Break (195).

November 12 (Teacher PD), December 20-23 & 28-30, January 24 - 28 (First term exams), February 22-25 (Mid-winter Break), April 8 (Convention), April 26-29 (Easter) are not working days.

6. HIGH SCHOOL CAFETERIA ASSISTANT (180 Days)

Table with 3 columns: Term/Holiday, Dates, and Days. Rows include Fall Term (77), Spring Term (103), Public Holidays (10), Christmas Break, and Easter Break (190).

November 12 (Teacher PD), December 20-23 & 28-30, January 24-28 (First Term Exams), February 22-25 (Mid-winter Break), April 8 (Convention), April 26-29 (Easter) are not working days.

Note: Commence August 27 (Opening Institute)