

**SASKATOON CATHOLIC BOARD OF EDUCATION**  
**ORGANIZATIONAL MEETING OF THE BOARD**

**MONDAY, NOVEMBER 7, 2011 - 3:30 P.M.**  
**BOARD ROOM**

**AGENDA**

1. Call to Order - Director of Education B. Hanson
2. Adoption of Agenda
3. Commissioning Service - Fr. Ron Beechinor
4. Election of Board Chair
5. Election of Deputy Chair

Background Information:

The Deputy Chair is on a three (3) year rotational schedule for the position of Deputy Chair. The following schedule would be in effect until October, 2012.

DATE	TRUSTEE
November 2011 - February 2012	Ron Boechler
March 2012 - June 2012	Wayne Stus
July 2012 - October 2012	Lisa Lambert

Recommendation:

***That the Board approve the 2011 - 2012 schedule for the position of Deputy Chair as presented.***

6. Appointments

Background Information:

*The Education Act* requires that the Board of Education appoint by resolution at its organizational meeting its secretary, treasurer, and attendance counselor.

Recommendation:

***That the Board approve the following appointments for the 2011 - 2012 organizational year:***

- ***Secretary to the Board of Education - Superintendent Greg Chatlain***
- ***Treasurer - Superintendent Dr. Donald Lloyd***
- ***Attendance Counselor - Carol McInnis***
- ***Assistants to the Director of Education - Superintendents John McAuliffe and Dr. Donald Lloyd***
- ***Assistant Secretary to the Board - Jeanne Stone***
- ***Assistant Treasurer - Kathryn Holmes***

7. Agents of the Board of Education

Background Information:

Administration invites tenders on a regular basis for agents of the Board of Education.

Recommendation:

***That the Board approve the following agents for the 2011 - 2012 organizational year:***

- ***Fiscal Agent - Royal Bank of Canada***
- ***Investment Broker - R.B.C. Dominion Securities***
- ***Auditors - Deloitte***
- ***Insurance Broker - SSBA (Marsh & McLennan [Sask.] Ltd.)***
- ***Solicitors - McKercher LLP***

8. Banking Resolution

Recommendations:

***That the Board:***

- ***utilize the services of the Main Branch of the Royal Bank of Canada in Saskatoon for its regular transactions, that the necessary banking resolutions be completed by the Chair and Treasurer of the Board, and that the documentation be filed at the bank; and***
- ***whereas, the Board of Education of the St. Paul's Roman Catholic Separate School Division No. 20 (the "Board") requires the sum of \$20,000,000.00 for current expenditures of the Board; now therefore be it resolved as a resolution of the Board that: the Chair and the Administrative Services Superintendent of, and on behalf of, the Board are authorized to borrow from Royal Bank of Canada (the "Bank") the sum of \$20,000,000.00 (the "Loan Amount") for: necessary expenditures of the Board pending receipt of the proceeds of taxes and other revenue, by way of overdrawing the Board's account with the Bank from time to time, the amount of each such over-withdrawal being hereinafter referred to as the "Overdraft Loan", (the aggregate of which such Overdraft Loans shall not exceed the Loan Amount) with said Overdraft Loans to be payable on demand, and the Chair and Administrative Services Superintendent are authorized to agree to pay interest on such Overdraft Loans as may from time to time remain outstanding and unpaid, as well after as before maturity, default and judgement, at an annual rate equal to the Bank's prime interest rate from time to time minus 1.00%; prime interest rate as herein used meaning the annual rate of interest announced from time to time by the Bank as a reference rate then in effect for determining interest rates on Canadian dollar commercial loans in Canada.***

***The Chair and Administrative Services Superintendent shall and are hereby authorized to provide written confirmation and acknowledgment to the Bank, on behalf of the Board, on the first business day following each month, of the amount outstanding as at and including the end of the immediately preceding month as to Overdraft Loans to and including that time.***

9. Trustee Remuneration and Expense Schedule

Background Information:

Trustees need to consider the Remuneration and Expense Schedule for 2011 - 2012.

A proposed trustee remuneration and expense schedule is attached.

Recommendation:

***That the Board of Education discuss and determine its Remuneration and Expense Schedule for 2011 - 2012.***

## PROPOSED TRUSTEE REMUNERATION AND EXPENSE SCHEDULE

SEPTEMBER 1, 2011 - AUGUST 31, 2012

The following schedule of trustee remuneration and expenses is developed in accordance with the Procedures for Board Member Remuneration and Expense.

1. Trustee Remuneration

Remuneration for trustees of the Board of Education shall be \$22,000 per year paid monthly in twelve (12) equal installments.

Remuneration for the Chair of the Board of Education shall be \$27,000 per year paid monthly in twelve (12) equal installments.

2. Travel and Conference/Professional Development

To a maximum of \$5,000.00 per annum for Trustees and \$10,000 per annum for the Board Chair

Travel and Conference Rates:

★	Conference Registration	Actual Cost
★	Hotel Accommodation	Actual cost with receipts presented
★	Air Travel	Economy fare
★	Car Allowance	Saskatchewan Public Commission Rates (0.39.68/km) (Effective October 1, 2011)
★	Sustenance Allowance	Saskatchewan Public Commission Rates (\$ 41.00 per day)
★	Other Expenses	With receipts

(A member of the board participating on a trustee organization at the provincial or national level that does not reimburse for expenses equal to the preceding schedule may claim the differential in rates.)

10. Dates and Times of Regular and Planning Meetings of the Board

The following is a proposed list of dates for the Board:

Date	Meeting	Time
Mon., November 7, 2011	Organizational Meeting	12:00 Noon
Tues., November 15, 2011	Planning Meeting - Facility Tour	4:00 - 5:30 p.m.
Mon., November 21, 2011	Regular Meeting of the Board	7:00 p.m.
Mon., December 12, 2011	Regular Meeting of the Board	7:00 p.m.
Mon., January 16, 2012	Regular Meeting of the Board	7:00 p.m.
Mon., February 6, 2012	> Annual Meeting of Electors > Regular Meeting of the Board	> 7:00 p.m. > 7:30 p.m.
Monday, February 27, 2012	Planning Meeting	12:00 Noon
Monday, March 12, 2012	Regular Meeting of the Board	7:00 p.m.
Monday, March 26, 2012	Planning Meeting	12:00 Noon
Monday, April 16, 2012	Regular Meeting of the Board	7:00 p.m.
Monday, May 7, 2012	Planning Meeting	12:00 Noon
Monday, May 28, 2012	Regular Meeting of the Board	7:00 p.m.
Monday, June 11, 2012	Planning Meeting	12:00 Noon
Monday, June 25, 2012	Regular Meeting of the Board	7:00 p.m.
Monday, August 20, 2012	Regular Meeting of the Board	7:00 p.m.
Monday, September 10, 2012	Planning Meeting	12:00 Noon
Monday, September 24, 2012	Regular Meeting of the Board	7:00 p.m.
Monday, October 15, 2012	Planning Meeting	12:00 Noon
Monday, October 22, 2012	Regular Meeting of the Board	7:00 p.m.
Monday, November 5, 2012	Organizational Meeting	12:00 Noon

Recommendations:

***That the Board:***

- determine the frequency of its regular and planning meetings;***
- reserve a day of the week for its regular and planning meetings;***
- establish a starting time for its regular and planning meetings, with an alternate time; and***
- approve the schedule of actual meeting dates for the period of November 7, 2011 to November 5, 2012.***

## 11. Board Appointments

### 11.1 Board of Education - School Liaison

#### Background Information:

The appointment of trustees to the Board of Education - School Liaison program for 2011 - 2012 has been included.

#### Recommendation:

***For the information and discussion of the Board.***

### 11.2 Joint Operations Committee for Humboldt Collegiate Institute

#### Background Information:

The Agreement for the operation of Humboldt Collegiate Institute requires that St. Paul's and Horizon school divisions each nominate two (2) representatives to the Joint Operations Committee.

#### Recommendation:

***That the Board of Education appoint two (2) trustees to serve as its representatives to the Joint Operations Committee of Humboldt Collegiate Institute.***

### 11.3 Annual Meeting Diocese/Eparchy

#### Background Information:

The Bishops from the Diocese, Eparchy, Priests, and Parish Life Directors meet with members of the school division on an annual basis to discuss items of interest.

#### Recommendation:

***That the Board of Education appoint two trustees to attend the annual meeting with Bishops, Priests, and Parish Life Directors.***

#### 11.4 Māmawohkamātowin Partnership

##### Background Information:

This partnership meets three times per year. Currently trustee members are Chair Boyko and Trustees Risling and Stus.

##### Recommendation:

***That the Board of Education appoint 3 trustees to attend the partnership meetings.***

12. Closing Prayer - Fr. Ron Beechinor

13. Adjournment

**ST. PAUL'S BOARD TRUSTEE LIAISON PROGRAM - PLACEMENT NOVEMBER 2011 - NOVEMBER 2012**

<b>SCHOOL</b>		<b>TRUSTEE LIAISON</b>	<b>SUPERINTENDENT</b>
<b>ADMINISTRATIVE UNIT - John McAuliffe</b>			
Bethlehem Catholic High School	Scott Gay	D. Boyko/J. Carriere	J. McAuliffe
Bishop James Mahoney High School	Cheryl Thorson	L. Lambert/T. Fortosky	J. McAuliffe
Bishop Murray High School	Dave Knight	T. Fortosky/A. Risling	J. McAuliffe
E.D. Feehan Catholic High School	Roy Sondershausen	R. Boechler/W. Stus	J. McAuliffe
Holy Cross High School	Ben Garchinski	F. Wesolowski/A. Risling	J. McAuliffe
St. Joseph High School	Rick Rowley	W. Stus/J. Carriere	J. McAuliffe
Cyber School - Staffing & Programming			J. McAuliffe
<b>ADMINISTRATIVE UNIT - Joanne Weninger</b>			
Bishop Filevich	Mike Thorson	L. Lambert/W. Stus/J. Carruthers	J. Weninger
Cardinal Leger	Guy Werbicki	L. Lambert/W. Stus/J. Carruthers	J. Weninger
Father Robinson	Anita Romanoff	L. Lambert/W. Stus/J. Carruthers	J. Weninger
Holy Family			J. Weninger
Mother Teresa	Rick Garman	L. Lambert/W. Stus/J. Carruthers	J. Weninger
St. Angela	Wanda Spooner	L. Lambert/W. Stus/J. Carruthers	J. Weninger
St. Anne	Darren Fradette	L. Lambert/W. Stus/J. Carruthers	J. Weninger
St. Gabriel - Biggar	Rick Garchinski	J. Carruthers	J. Weninger
St. George	Rachele Ng	L. Lambert/W. Stus/J. Carruthers	J. Weninger
St. Gerard	Gisèle Jean-Bundgaard	L. Lambert/W. Stus/J. Carruthers	J. Weninger
St. Matthew	François Rivard	L. Lambert/W. Stus/J. Carruthers	J. Weninger
St. Paul	Robert Brisebois	L. Lambert/W. Stus/J. Carruthers	J. Weninger
Saskatoon French School	Jacqueline Castilloux	L. Lambert/W. Stus/J. Carruthers	J. Weninger
Sister O'Brien	Marc Colleaux	L. Lambert/W. Stus/J. Carruthers	J. Weninger

<b>ADMINISTRATIVE UNIT - Darryl Bazylak</b>			
Bishop Pocock	Don Rongve	T. Fortosky/A. Risling/F. Wesolowski/D. Berscheid	D. Bazylak
Georges Vanier	Brian Bauche	T. Fortosky/A. Risling/F. Wesolowski/D. Berscheid	D. Bazylak
Pope John Paul II	Michelle Chuhaniuk	T. Fortosky/A. Risling/F. Wesolowski/D. Berscheid	D. Bazylak
St. Alphonse	Valerie Udell	T. Fortosky/A. Risling/F. Wesolowski/D. Berscheid	D. Bazylak
St. Augustine - Humboldt	Carol McLaren	D. Berscheid	D. Bazylak
St. Augustine (S)	Carl Melnyk	T. Fortosky/A. Risling/F. Wesolowski/D. Berscheid	D. Bazylak
St. Bernard	Darren Hyshka	T. Fortosky/A. Risling/F. Wesolowski/D. Berscheid	D. Bazylak
St. Dominic - Humboldt	Dennis Spence	D. Berscheid	D. Bazylak
St. Dominic (S)	Duane Johnson	T. Fortosky/A. Risling/F. Wesolowski/D. Berscheid	D. Bazylak
St. Luke	Carol Sarich	T. Fortosky/A. Risling/F. Wesolowski/D. Berscheid	D. Bazylak
St. Peter	Ken McIntosh	T. Fortosky/A. Risling/F. Wesolowski/D. Berscheid	D. Bazylak
St. Philip	Sherry McLean	T. Fortosky/A. Risling/F. Wesolowski/D. Berscheid	D. Bazylak
St. Volodymyr	Burton Harper	T. Fortosky/A. Risling/F. Wesolowski/D. Berscheid	D. Bazylak
Martensville			D. Bazylak
<b>ADMINISTRATIVE UNIT - Gordon Martell</b>			
Bishop Klein	Kent Gauthier	R. Boechler/D. Boyko/J. Carriere	G. Martell
Bishop Roborecki	Glenn Hunks	R. Boechler/D. Boyko/J. Carriere	G. Martell
Father Vachon	Lisa Domoslai	R. Boechler/D. Boyko/J. Carriere	G. Martell
Oskāyak High School	Craig Schellenberg	R. Boechler/D. Boyko/J. Carriere	G. Martell
St. Edward	Sean Brannen	R. Boechler/D. Boyko/J. Carriere	G. Martell
St. Frances	Jenise Vangool	R. Boechler/D. Boyko/J. Carriere	G. Martell
St. John	Katrina Sawchuk	R. Boechler/D. Boyko/J. Carriere	G. Martell
St. Marguerite	Kevin McLean	R. Boechler/D. Boyko/J. Carriere	G. Martell
St. Maria Goretti	Tammy Shircliff	R. Boechler/D. Boyko/J. Carriere	G. Martell
St. Mark	Owen Fortosky	R. Boechler/D. Boyko/J. Carriere	G. Martell
St. Mary	Tony Bairos/Terry Fradette (A)	R. Boechler/D. Boyko/J. Carriere	G. Martell
St. Michael	Connie Tenaski	R. Boechler/D. Boyko/J. Carriere	G. Martell
<b>ADMINISTRATIVE UNIT - Al Boutin</b>	HCI - Keith Thopson	D. Berscheid/W. Stus	A. Boutin