

GREATER SASKATOON CATHOLIC BOARD OF EDUCATION

REGULAR MEETING OF THE BOARD

**Monday, November 21, 2011 – 7:00 P.M.
Board Room**

AGENDA

1. Call to Order - Chair Boyko
2. Opening Prayer - Trustee Carruthers
3. Adoption of the Agenda
4. Approval of the Minutes of the October 24, 2011 Regular Meeting of the Board
5. Delegations and Special Presentations
6. Post Meeting Assignments
7. Consent Items

The Chair will ask for a motion to receive the items, which are starred, and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request a star(s) be removed.

8. Discussion/Decision
 - 8.1 Career Development Presentation
 - 8.2 Budget Principles, Guidelines, Calendar, and Consultation Process
 - 8.3 Operating Budget Amendment
 - 8.4 2011 Major Capital Request List
 - 8.5 Internal Control Policy DLA
 - 8.6 St. Volodymyr and Bishop Roborecki Modular Construction
 - 8.7 māmawohkamātowin Partnership
 - 8.8 St. Mary's Community School Legacy Planning
 - 8.9 Representative Workforce Strategy

- 8.10 Liaison with Diocese and Eparchy
- 8.11 Heart and Stroke Health Community Award
- 8.12 Director of Education Resignation
- 9. Correspondence
 - 9.1 Copies Enclosed
 - . Expressions of Gratitude - posted on Bulletin Board
 - 9.2 Reading File
- 10. Reports and Good News
 - 10.1 Report of the Director of Education
 - 10.2 Board Activity
 - 10.3 Board Linkage
 - 10.4 Convention Reports
 - 10.5 Joint Operations Committee Report - Trustees Berscheid and Stus
 - 10.6 Catholic Faith Committee Report - Trustee Lambert
 - 10.7 Saskatchewan Catholic School Boards Association - Trustee Fortosky
 - 10.8 Greater Saskatoon Catholic Schools Foundation - Trustees Lambert and Risling
 - 10.9 Saskatchewan School Boards Association
- 11. Committee of the Whole
- 12. Closing Prayer -Trustee Carruthers
- 13. Adjournment and Sign of Peace

**MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF ST. PAUL'S
R.C.S.S.D. #20 HELD IN THE BOARD ROOM AT 12:00 NOON ON MONDAY, OCTOBER
24, 2011**

PRESENT: Chair Boyko, Trustees Berscheid, Boechler, Carriere, Carruthers,
Fortosky, Lambert, Risling, Stus, Wesolowski

ALSO: Director of Education Hanson
Superintendent of Education Chatlain (Secretary to the Board)
Superintendents of Education Bazylak, Boutin, Martell, McAuliffe,
Weninger
Assistant Superintendent of Education Coffin
Communications Consultant Hoffman

The meeting was called to order by Chair Boyko at 12:00 noon.

The opening prayer was led by Trustee Carriere.

ADOPTION OF AGENDA

Motion: Moved by Trustees Risling and Boechler that the agenda be approved as
circulated.

CARRIED

APPROVAL OF MINUTES

Motion: Moved by Trustees Carruthers and Carriere that the minutes of the Regular
Meeting of the Board of September 26, 2011 be adopted as circulated.

CARRIED

CONSENT ITEMS

Motion: Moved by Trustees Berscheid and Carruthers that the following consent agenda
item be received and recommendation be approved as presented:
. Selection of a Childcare Operator Holy Family/Willowgrove School
Communities.

CARRIED

8. Discussion/Decision

8.2 Enrolment Monitoring Report: September 30, 2011

Motion: Moved by Trustees Boechler and Carriere that the Board of Education receive the report.

CARRIED

8.3 Staffing Monitoring Report

Motion: Moved by Trustees Lambert and Wesolowski that the Board of Education receive the staffing report.

CARRIED

8.4 Board Monitoring Report: Improving Student Learning and Achievement

Motion: Moved by Trustees Berscheid and Carruthers that the Board of Education receive the report.

CARRIED

8.5 Catholic School Community Councils Liaison

Motion: Moved by Trustees Risling and Stus that the Board of Education receive this report as information.

CARRIED

8.6 Saskatchewan School Boards Association Resolutions

Motion: Moved by Trustees Lambert and Berscheid that the following two resolutions receive the support of the Board at the Saskatchewan School Boards Association Annual Meeting:

1. That we support the following definition of the education equity:

“Education Equity for Saskatchewan schools is the fair distribution of necessary resources to ensure all students have access to comparable school programs, facilities and services to achieve at the highest levels regardless of where they live in the province and their personal circumstances.”

2. “Whereas we believe that education equity is an important principle of our education system,

THEREFORE we support the final report of the Education Equity Working Advisory Group titled “Strengthening Education Equity in Saskatchewan” as a framework for action by School Boards and the Association.”

CARRIED

[Motion: Moved by Trustee Carriere that the Board move into committee.]

CARRIED

[Motion: Moved by Trustee Stus that the Board move out of committee.]

CARRIED

ADJOURNMENT

Motion: Moved by Trustee Carriere that the meeting be adjourned.

CARRIED

Secretary

Chair

MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION OF ST. PAUL'S R.C.S.S.D. #20 HELD IN THE BOARD OFFICE AT 3:30 P.M. ON MONDAY, NOVEMBER 7, 2011

PRESENT: Trustees Berscheid, Boechler, Boyko, Carriere, Carruthers (via phone), Fortosky, Lambert, Risling, Stus, Wesolowski

ALSO: Director of Education B. Hanson
Superintendent of Administrative Services Dr. Lloyd
Superintendent of Education Chatlain (Secretary to the Board)
Superintendents of Education Bazylak, Boutin, Martell, McAuliffe
Assistant Superintendent Coffin
Communications Consultant Hoffman
Assistant Secretary to the Board Stone

GUEST: Pastoral Services Associate Father R. Beechinor

1. The meeting was called to order by B. Hanson, Director of Education, at 3:30 p.m.
2. Adoption of Agenda

Motion: Moved by Trustees Boechler and Boyko that the agenda be approved as presented.

CARRIED

3. Father Ron Beechinor led the Board of Education in a Commissioning Service.
4. Election of Board Chair

Director Hanson called three times for nominations for the position of Board Chair.

Motion: Trustee Berscheid nominated Trustee Boyko. Seconded by Trustee Lambert.

Motion: Moved by Trustee Wesolowski that nominations cease. Seconded by Trustee Risling.

CARRIED

D. Boyko elected as Chair of the Board.

[Trustee Boyko assumed the Chair]

5. Election of Deputy Chair

Motion: Moved by Trustees Wesolowski and Berscheid that the Board approve the 2011 - 2012 schedule for the position of Deputy Chair be approved as amended.

| DATE | TRUSTEE |
|-------------------------------|--------------|
| November 2011 - February 2012 | Ron Boechler |
| March 2012 - June 2012 | Wayne Stus |
| July 2012 - October 2012 | Lisa Lambert |

CARRIED

6. Appointments to the Board

Motion: Moved by Trustees Risling and Carriere that the Board approve the following appointments for the 2011 - 2012 organizational year:
Secretary to the Board of Education - Superintendent Greg Chatlain
Treasurer - Superintendent Donald Lloyd
Attendance Counselor - Carol McInnis
Assistant Directors of Education - Superintendents John McAuliffe and Donald Lloyd
Assistant Secretary to the Board - Jeanne Stone
Assistant Treasurer - Kathryn Holmes

CARRIED

7. Agents of the Board

Motion: Moved by Trustees Fortosky and Boechler that the Board approve the following agents for the 2011 - 2012 organizational year:
Fiscal Agent - Royal Bank of Canada
Investment Broker - R.B.C. Dominion Securities
Auditors - Deloitte
Insurance Broker - SSBA (Marsh & McLennan [Sask.] Ltd.)
Solicitors - McKercher LLP

CARRIED

8. Banking Resolution

Motion: Moved by Trustees Boechler and Berscheid that the Board:

- utilize the services of the Main Branch of the Royal Bank of Canada in Saskatoon for its regular transactions, that the necessary banking resolutions be completed by the Chair and Treasurer of the Board, and that the documentation be filed at the bank; and
- whereas, the Board of Education of the St. Paul's Roman Catholic Separate School Division No. 20 (the "Board") requires the sum of \$20,000,000.00 for current expenditures of the Board; now therefore be it resolved as a resolution of the Board that: the Chair and the Administrative Services Superintendent of, and on behalf of, the Board are authorized to borrow from Royal Bank of Canada (the "Bank") the sum of \$20,000,000.00 (the "Loan Amount") for: necessary expenditures of the Board pending receipt of the proceeds of taxes and other revenue, by way of overdrawing the Board's account with the Bank from time to time, the amount of each such over-withdrawal being hereinafter referred to as the "Overdraft Loan", (the aggregate of which such Overdraft Loans shall not exceed the Loan Amount) with said Overdraft Loans to be payable on demand, and the Chair and Administrative Services Superintendent are authorized to agree to pay interest on such Overdraft Loans as may from time to time remain outstanding and unpaid, as well after as before maturity, default and judgement, at an annual rate equal to the Bank's prime interest rate from time to time minus 1.00%; prime interest rate as herein used meaning the annual rate of interest announced from time to time by the Bank as a reference rate then in effect for determining interest rates on Canadian dollar commercial loans in Canada.

The Chair and Administrative Services Superintendent shall and are hereby authorized to provide written confirmation and acknowledgment to the Bank, on behalf of the Board, on the first business day following each month, of the amount outstanding as at and including the end of the immediately preceding month as to Overdraft Loans to and including that time.

CARRIED

9. Trustee Remuneration and Expense Schedule

Motion: Moved by Trustees Lambert and Stus that the Board of Education approve the Trustee Remuneration and Expense Schedule as presented.

CARRIED

TRUSTEE REMUNERATION AND EXPENSE SCHEDULE

SEPTEMBER 1, 2011 - AUGUST 31, 2012

The following schedule of trustee remuneration and expenses is developed in accordance with the Procedures for Board Member Remuneration and Expense.

1. Trustee Remuneration

Remuneration for trustees of the Board of Education shall be \$22,000 per year paid monthly in twelve (12) equal installments.

Remuneration for the Chair of the Board of Education shall be \$27,000 per year paid monthly in twelve (12) equal installments.

2. Travel and Conference/Professional Development

To a maximum of \$5,000.00 per annum for Trustees and \$10,000 per annum for the Board Chair

Travel and Conference Rates:

| | | |
|---|-------------------------|---|
| ★ | Conference Registration | Actual Cost |
| ★ | Hotel Accommodation | Actual cost with receipts presented |
| ★ | Air Travel | Economy fare |
| ★ | Car Allowance | Saskatchewan Public Commission Rates (0.39.68/km) (Effective October 1, 2011) |
| ★ | Sustenance Allowance | Saskatchewan Public Commission Rates (\$ 41.00 per day) |
| ★ | Other Expenses | With receipts |

(A member of the board participating on a trustee organization at the provincial or national level that does not reimburse for expenses equal to the preceding schedule may claim the differential in rates.)

10. Times and Dates of Regular and Planning Meetings of the Board

Motion: Moved by Trustees Lambert and Rising that the dates and times of Regular and Planning Meeting of the Board be approved as amended.

| Date | Meeting | Time |
|----------------------------|--|----------------------------|
| Tues., November 15, 2011 | Planning Meeting - Facility Tour | 4:00 - 5:30 p.m. |
| Mon., November 21, 2011 | Regular Meeting of the Board | 7:00 p.m. |
| Mon., December 12, 2011 | Regular Meeting of the Board | 7:00 p.m. |
| Mon., January 9, 2012 | Planning Meeting | 12:00 Noon |
| Mon., January 23, 2012 | Regular Meeting of the Board | 7:00 p.m. |
| Mon., February 6, 2012 | > Annual Meeting of Electors > Regular Meeting of the Board | > 7:00 p.m. > 7:30 p.m. |
| Monday, February 27, 2012 | Planning Meeting | 12:00 Noon |
| Monday, March 12, 2012 | Regular Meeting of the Board | 7:00 p.m. |
| Monday, March 26, 2012 | Planning Meeting | 12:00 Noon |
| Monday, April 16, 2012 | Regular Meeting of the Board | 7:00 p.m. |
| Monday, April 30, 2012 | Planning Meeting | 12:00 Noon |
| Monday, May 14, 2012 | Regular Meeting of the Board | 7:00 p.m. |
| Monday, May 28, 2012 | Planning Meeting | 12:00 Noon |
| Monday, June 11, 2012 | Regular Meeting of the Board | 7:00 p.m. |
| Monday, June 25, 2012 | Regular Meeting of the Board | 7:00 p.m. |
| Monday, August 20, 2012 | Regular Meeting of the Board | 7:00 p.m. |
| Monday, September 10, 2012 | Planning Meeting | 12:00 Noon |
| Monday, September 24, 2012 | Regular Meeting of the Board | 7:00 p.m. |
| Monday, October 15, 2012 | Planning Meeting | 12:00 Noon |
| Monday, October 22, 2012 | Regular Meeting of the Board | 7:00 p.m. |
| Monday, November 5, 2012 | Organizational Meeting | 12:00 Noon |

CARRIED

11. Board Appointments

11.1 Board of Education - School Liaison

Motion: Moved by Trustees Stus and Boechler that the Board of Education approve the three-year rotation of the school liaison program as presented.

CARRIED

11.2 Joint Operations Committee for Humboldt Collegiate Institute

Trustees Stus and Berscheid were nominated and accepted.

11.3 Annual Meeting Diocese/Eparchy

Trustees Risling, Lambert and Chair Boyko were nominated and accepted to attend the Diocese/Eparchy Annual Meeting.

11.4 Māmawohkamātowin Partnership

Trustees Stus, Risling and Boechler were nominated and accepted to represent the Board at the partnership meetings.

12. Adjournment

Motion: Moved by Trustee Fortosky that the meeting be adjourned.

CARRIED

Secretary

Chair

ST. PAUL'S BOARD TRUSTEE LIAISON PROGRAM - PLACEMENT NOVEMBER 2011 - NOVEMBER 2012

| SCHOOL | PRINCIPAL | TRUSTEE LIAISON | SUPERINTENDENT |
|--|-----------------------|----------------------------------|-----------------------|
| ADMINISTRATIVE UNIT - John McAuliffe | | | |
| Bethlehem Catholic High School | Scott Gay | D. Boyko/J. Carriere | J. McAuliffe |
| Bishop James Mahoney High School | Cheryl Thorson | L. Lambert/T. Fortosky | J. McAuliffe |
| Bishop Murray High School | Dave Knight | T. Fortosky/A. Risling | J. McAuliffe |
| E.D. Feehan Catholic High School | Roy Sondershausen | R. Boechler/W. Stus | J. McAuliffe |
| Holy Cross High School | Ben Garchinski | F. Wesolowski/A. Risling | J. McAuliffe |
| St. Joseph High School | Rick Rowley | W. Stus/J. Carriere | J. McAuliffe |
| Cyber School - Staffing & Programming | | | J. McAuliffe |
| ADMINISTRATIVE UNIT - Joanne Weninger | | | |
| Bishop Filevich | Mike Thorson | L. Lambert/W. Stus/J. Carruthers | J. Weninger |
| Cardinal Leger | Guy Werbicki | L. Lambert/W. Stus/J. Carruthers | J. Weninger |
| Father Robinson | Anita Romanoff | L. Lambert/W. Stus/J. Carruthers | J. Weninger |
| Holy Family | | | J. Weninger |
| Mother Teresa | Rick Garman | L. Lambert/W. Stus/J. Carruthers | J. Weninger |
| St. Angela | Wanda Spooner | L. Lambert/W. Stus/J. Carruthers | J. Weninger |
| St. Anne | Darren Fradette | L. Lambert/W. Stus/J. Carruthers | J. Weninger |
| St. Gabriel - Biggar | Rick Garchinski | J. Carruthers/L. Lambert/W. Stus | J. Weninger |
| St. George | Rachele Ng | L. Lambert/W. Stus/J. Carruthers | J. Weninger |
| St. Gerard | Gisèle Jean-Bundgaard | L. Lambert/W. Stus/J. Carruthers | J. Weninger |
| St. Matthew | François Rivard | L. Lambert/W. Stus/J. Carruthers | J. Weninger |
| St. Paul | Robert Brisebois | L. Lambert/W. Stus/J. Carruthers | J. Weninger |
| Saskatoon French School | Jacqueline Castilloux | L. Lambert/W. Stus/J. Carruthers | J. Weninger |
| Sister O'Brien | Marc Colleaux | L. Lambert/W. Stus/J. Carruthers | J. Weninger |

| ADMINISTRATIVE UNIT - Darryl Bazylak | | | |
|---|--------------------------------|---|------------|
| Bishop Pocock | Don Rongve | T. Fortosky/A. Risling/F. Wesolowski/D. Berscheid | D. Bazylak |
| Georges Vanier | Brian Bauche | T. Fortosky/A. Risling/F. Wesolowski/D. Berscheid | D. Bazylak |
| Pope John Paul II | Michelle Chuhaniuk | T. Fortosky/A. Risling/F. Wesolowski/D. Berscheid | D. Bazylak |
| St. Alphonse | Valerie Udell | T. Fortosky/A. Risling/F. Wesolowski/D. Berscheid | D. Bazylak |
| St. Augustine - Humboldt | Carol McLaren | D. Berscheid/T. Fortosky/A. Risling/F. Wesolowski | D. Bazylak |
| St. Augustine (S) | Carl Melnyk | T. Fortosky/A. Risling/F. Wesolowski/D. Berscheid | D. Bazylak |
| St. Bernard | Darren Hyshka | T. Fortosky/A. Risling/F. Wesolowski/D. Berscheid | D. Bazylak |
| St. Dominic - Humboldt | Dennis Spence | D. Berscheid/T. Fortosky/A. Risling/F. Wesolowski | D. Bazylak |
| St. Dominic (S) | Duane Johnson | T. Fortosky/A. Risling/F. Wesolowski/D. Berscheid | D. Bazylak |
| St. Luke | Carol Sarich | T. Fortosky/A. Risling/F. Wesolowski/D. Berscheid | D. Bazylak |
| St. Peter | Ken McIntosh | T. Fortosky/A. Risling/F. Wesolowski/D. Berscheid | D. Bazylak |
| St. Philip | Sherry McLean | T. Fortosky/A. Risling/F. Wesolowski/D. Berscheid | D. Bazylak |
| St. Volodymyr | Burton Harper | T. Fortosky/A. Risling/F. Wesolowski/D. Berscheid | D. Bazylak |
| Martensville | | | D. Bazylak |
| ADMINISTRATIVE UNIT - Gordon Martell | | | |
| Bishop Klein | Kent Gauthier | R. Boechler/D. Boyko/J. Carriere | G. Martell |
| Bishop Roborecki | Glenn Hunks | R. Boechler/D. Boyko/J. Carriere | G. Martell |
| Father Vachon | Lisa Domoslai | R. Boechler/D. Boyko/J. Carriere | G. Martell |
| Oskāyak High School | Craig Schellenberg | R. Boechler/D. Boyko/J. Carriere | G. Martell |
| St. Edward | Sean Brannen | R. Boechler/D. Boyko/J. Carriere | G. Martell |
| St. Frances | Jenise Vangool | R. Boechler/D. Boyko/J. Carriere | G. Martell |
| St. John | Katrina Sawchuk | R. Boechler/D. Boyko/J. Carriere | G. Martell |
| St. Marguerite | Kevin McLean | R. Boechler/D. Boyko/J. Carriere | G. Martell |
| St. Maria Goretti | Tammy Shircliff | R. Boechler/D. Boyko/J. Carriere | G. Martell |
| St. Mark | Owen Fortosky | R. Boechler/D. Boyko/J. Carriere | G. Martell |
| St. Mary | Tony Bairos/Terry Fradette (A) | R. Boechler/D. Boyko/J. Carriere | G. Martell |
| St. Michael | Connie Tenaski | R. Boechler/D. Boyko/J. Carriere | G. Martell |
| ADMINISTRATIVE UNIT - Al Boutin | HCI - Keith Thompson | D. Berscheid/W. Stus | A. Boutin |



8.1 Career Development Presentation

Board Priority:

- Improving Student Learning and Achievement
- Building Relationships and Partnerships

Presented by: Assistant Superintendent Cindy Coffin, Coordinator Lana Bauer, Counsellor Michelle McAuliffe and students from St. Joseph High School

Background Information:

Students in Greater Saskatoon Catholic Schools receive career education through many learning opportunities that begin in the elementary years and continue through and beyond high school.

In this report, the presenters will outline the career education journey that our students take, highlighting how these experiences empower our students to make decisions in planning for their careers.

Recommendation:

That the Board of Education receive the report.

Career Development Education Map for GSCS Students

Bridging Program

- Extend career development services to graduates, school leavers and targeted groups

Grade 12 – PLANNING

- *Goal Setting* – make decisions, set goals and plan
- *Transitional Plan* – one-to-one interviews
- *Post-Secondary & Training Planning and support*
- Career Activities

Grade 11 – EXPERIENTIAL

- *Gateways & Occupational Research*
- Career Activities
- Job Shadow
- Volunteerism
- Educational Plans (high school)

Grade 10 – EXPLORATION

- *Work / Job Readiness Skills*
- Educational Plans (high school)
- Career Activities
- Job Shadow
- Volunteerism

Middle Level – Self AWARENESS & EXPLORATION of the work world

- Make it Real, The Real Game, Be Real
 - GSCS career competency lessons
 - PAA units
- (Through 30 hours of career education students gain understanding of self, the work world, and explore various career pathways and begin to think about where they might fit)

Elementary – AWARENESS of world around them

- *Curriculum integration* – connecting the real world to curriculum outcomes
- *Play It Real* – community and works contribution to community development

8.2 Budget Principles, Guidelines, Calendar, and Consultation Process

Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: Director B. Hanson and Superintendent D. Lloyd

Background Information:

Each year Budget Principles, Guidelines and a Consultation Process are presented formally to the Board so that the officers of the Board, principals and budget managers may proceed with the initial preparations of the budget document which is presented to the Board in May and June. The attached document reflects a reasonable balance between the realities of the current economic situation and the expressed priority items of the Board to date.

It is to be noted that at these preliminary stages of budget preparation it is difficult to predict what the Board's position will be at the completion of the process. As circumstances and conditions become clearer the guidelines contained in this document may well have to be modified. In this light it is anticipated that the Ministry of Education will release indications of grant rates in March of this year.

The Board of Education may wish to use a budget process to elicit feedback from its Catholic School Community Councils as outlined in the attached questionnaire.

In conclusion, it is abundantly clear that the preparation and finalization of the 2012 - 2013 budget will be challenging.

Recommendation:

That the Board of Education approve the 2012 - 2013 Budget Principles, Guidelines, Calendar and Consultation Process as presented.

PRINCIPLES FOR DEVELOPING BUDGET ESTIMATES

- Catholic Identity where faith is nurtured, excellence in learning is encouraged and students are inspired to serve others
- Mutual Responsibility guided by sustainable programs and services that support the broad range of factors required for student achievement
- Accountability through respectful collaborative working relationships to ensure that the principles are reflected through actions and decisions
- Transparency where decisions are supported by evidence-based written policies that are consistently applied and easily understood
- Equity through decisions which support all students in reaching their full potential
- Stability through decisions which endeavor to provide the flexibility to deal with periods of economic stability, growth and decline

GUIDELINES FOR DEVELOPING BUDGET ESTIMATES

- Expenditures will reflect current reality and future opportunities
- Provision will be made for revenues and expenditures required for the implementation of the priorities and goals of the Board of Education
- Provision will be made for revenues and expenditures required to meet the annual objectives of the division's service divisions
- Provision will be made for revenues and expenditures required for the implementation and actualization of the Ministry of Education curricula
- Allowances will be made for the five-year capital and facilities maintenance program
- Allowances will be made for building capacity for site-based management and accountability
- Budget estimates will be adjudicated by Executive Council prior to presentation to the Board of Education
- Supplementary statements will be prepared consisting of statistical data on school enrolment, personnel requirements, additions to and changes in programs, explanations of the contents under each budgetary category, distribution of costs among defined school activities, and other supporting data

BUDGET CALENDAR

- Start of Fiscal Year - September 1
- Public Consultations on Budget - November and February
- Five-Year Capital Plan - November
- Adopt Budget Principles and Guidelines - November
- Establish Enrolment and Staffing Projections - February
- Receive Grant Data from the Ministry of Education - March
- Finalize Budget Requests - March
- Finalize Facilities Requests - March
- Preliminary Budget - May
- Adopt Final Budget - June
- Determine Mill Rate and Notify Taxing Authorities - June
- Communicate Budgets to Schools - June
- Submit Final Budget to Regional Director of Education - June
- End of Fiscal Year - August 31
- Audit - September
- Present Financial Statements and Public Accounts



8.3 Operating Budget Amendment

Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: Superintendent D. Lloyd

Background Information:

Each year the Board of Education reviews and approves the annual operating budget. The budget is then forwarded to the Ministry of Education for final approval. In 2010-2011 the detailed operating budget submitted to the Ministry included the Amortization of Fiscal Assets which was not listed in the summary document presented to the Board of Education.

Each month the financial statements are presented to the Board of Education which includes the amortization of fiscal assets.

Recommendation:

That the Board of Education approve the amendment of the 2010-2011 Operating Budget to include the amortization of capital assets.

8.4 2011 Major Capital Request List

Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: Superintendent D. Lloyd

Background Information:

Attached for your information is the list of prioritized Major Capital Requests for 2011 which will be reviewed in detail with the Board of Education. Major capital requests already on the list and not yet approved must be renewed annually and submitted. The Ministry of Education defines a capital request as "Major" when the estimated cost of the project exceeds \$1,000,000. Projects estimated to cost \$1,000,000 or less are considered for funding from the "Block" budget.

Recommendation:

That the Board of Education receive the report as information.

FIVE-YEAR PROPOSED CONSTRUCTION PLAN

Each year the board of education reviews its proposed five-year construction plan for submission to the Facilities Branch of the Ministry of Education. Previous to the changes to the priority procedures and guidelines of the Ministry, the Board has always been project specific in terms of its proposals concerning building needs. It now reports an overall or global program amounting to \$115,940,000 within a five-year capital budget,

| Location | Project | Estimated Cost | Submitted |
|--|---------------------|----------------|-----------|
| Saskatoon French School | Addition/Renovation | \$3,950,000 | 2001 |
| St. Frances Catholic Elementary School | Addition/Renovation | \$4,980,000 | 2008 |
| Bishop Klein Catholic Elementary School | Addition/Renovation | \$6,800,000 | 2008 |
| Blairmore Catholic Elementary School | New Construction | \$ 16,050,000 | 2011 |
| St. Michael Catholic Elementary School | Addition/Renovation | \$7,200,000 | 2008 |
| Martensville Catholic Elementary School | New Construction | \$12,760,000 | 2011 |
| Evergreen Catholic Elementary School | New Construction | \$16,050,000 | 2011 |
| Hampton Village Catholic Elementary School | New Construction | \$16,050,000 | 2003 |
| Stonebridge Catholic Elementary School | New Construction | \$16,050,000 | 2006 |
| Rosewood Catholic Elementary School | New Construction | \$16,050,000 | 2011 |



8.5 Internal Control Policy DLA

Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: Superintendent D. Lloyd

Background Information:

Internal Controls are established processes, procedures and policies to assist in accomplishing the goals and objectives of Greater Saskatoon Catholic Schools. Attached for the information of the Board of Education is Policy DLA which defines the Audit process which is used to assist management in the assessment of whether the organization's plans are carried out; policies and procedures are observed; and assets, liabilities, revenues, and expenses are properly accounted for and reported on a timely basis.

Recommendation:

That the Board of Education receive the report as information.

Code D: Business Administration

| | |
|--|-----|
| POLICY TITLE AND CODE INTERNAL CONTROLS | DLA |
|--|-----|

STATEMENT OF POLICY

Audits which monitor and evaluate the internal controls of the school division shall be utilized by Greater Saskatoon Catholic Schools.

RATIONALE

Internal Controls are processes, procedures and policies put in place by an organization to assist in accomplishing the goals and objectives of the organization. They are documented, monitored and measured to ensure they are working effectively. Internal Controls prevent theft and fraud as well as assist in organizational effectiveness.

They are seen at all levels of the organization from a Governance level (Mission Statement) down to a transaction level (ensuring a payment is being made to an appropriate Vendor or a transaction is being recorded to an appropriate GL code and budget).

A detailed understanding of the Organization is obtained through documenting all systems, policies and processes at every level. Controls are identified, as well as any risks to the organization.

DEFINITIONS

1. "Audit" - independent review of specified activities which is used to assist management in the assessment of whether the organization's plans are carried out; policies and procedures are observed; and assets, liabilities, revenues, and expenses are properly accounted for and reported on a timely basis. The review usually consists of analysis, recommendations and comments regarding the activities audited.
2. "Internal Control" - a process, effected by an entity's board of directors, management, and other personnel, designed to provide reasonable assurance regarding the

achievement of objectives in the following categories: a) Effectiveness and efficiency of operations; b) Reliability of financial reporting; and c) Compliance with laws and regulations.

- a. Control Environment - sets the tone for the organization, influencing the control consciousness of its people. It is the foundation for all other components of internal control.
- b. Risk Assessment-the identification and analysis of relevant risks to the achievement of objectives, forming a basis for how the risks should be managed
- c. Information and Communication-systems or processes that support the identification, capture, and exchange of information in a form and time frame that enable people to carry out their responsibilities
- d. Control Activities - the policies and procedures that help ensure management directives are carried out.
- e. Monitoring-processes used to assess the quality of internal control performance over time.

PROCEDURES/GUIDELINES

1. An individual or team of staff will be designated with the ability to access and evaluate all school division records.
2. All staff, including Principals, Teachers, Office Coordinators, Superintendents, Coordinators and Managers; will be required to cooperate with the Internal Control Team and their requests. In addition Catholic School Advisory Committees and Student Council Representatives may be called upon to provide information and records.
3. Assessment of controls will also be performed through audits, which will include evaluation of a sample selection of data. The following will be evaluated during the audit:
 - a) Review and appraise the soundness, adequacy, and application of accounting, financial and other operating controls;
 - b) Review compliance with Board Policies, procedures, laws and regulations;
 - c) Evaluate the timeliness, reliability, and usefulness of the school's records and reports;

- d) Ensure that Board assets are properly accounted for and safeguarded from loss;
 - e) Comment on the extent to which use of resources is being made efficiently and effectively;
 - f) Ensure the reliability and integrity of the information created by the School division; and,
 - g) Review accomplishment of established Board goals and objectives.
4. Any risks identified will be reported to the Superintendent of Administrative Services. Recommendations for corrective action will be made. Administrative services will determine whether controls will be modified or added to improve the reliability of the information created by the school system.
 5. The internal control team will prepare a draft report for the Principal, Unit Superintendent, and Superintendent of Administrative Services. The draft report will be informally discussed and will give the above parties the opportunity to identify any errors or omissions. The draft report will identify where procedures and controls are in place and are adequate and effective. Where such is not the case, the report will provide a description of any deficiency that exist.
 6. Once the draft report has been considered a final report will be prepared and submitted to the Director of Education and shared with Executive Council.
 7. If corrective measures are implemented by Administrative Services the internal control team will be responsible for follow-up review to determine the appropriate measures have been implemented and they are achieving the desired results. Where corrective measures have not been implemented it will be reported to the Superintendent of Administrative Services who will be responsible for determining the next step of action.
 8. If a Principal or Unit Superintendent is in disagreement with the draft report, the Principal and/or Unit Superintendent will always have the opportunity to formally respond to any part of the report and its findings. Such responses generally referred to as "management responses" will be included in the body of the final report.

AUTHORITY

- The Education Act, 1995 Sections 277-282

- Policy Governance Manual
- Public Sector Accounting Board

REFERENCES

Statement of Educational Commitment of Greater Saskatoon Catholic Schools:

- To practice stewardship with respect for all of God's creation

DATE APPROVED

October 31, 2011



8.6 St. Volodymyr and Bishop Roborecki Modular Construction

Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: Superintendent D. Lloyd

Background Information:

On October 8, 2011, Edwards Edwards McEwen Architects (EEMA) issued a Request for Tender (RFT) for the construction of two modular classrooms, one for St. Volodymyr Catholic School and one for Bishop Roborecki Catholic School.

The RFT closed on October 25, 2011 with four tender responses.

VCM Construction Ltd. was the successful bidder based on the lowest tender price. The proposal was submitted October 26, 2011 and accepted by the Ministry of Education November 15, 2011.

Recommendation:

That the Board of Education award the tender for construction of two modular classrooms to VCM Construction Ltd at a total cost of \$456,017 plus GST.



8.7 māmawohkamātowin Partnership

Presented by: Superintendent Martell

Background Information:

The māmawohkamātowin Partnership was formed in 2005 as a key strategy in building partnerships and relationships with the First Nations and Métis communities. The partnership is guided by the following mission statement:

WITH SPIRITUALITY AS OUR FOUNDATION, WE SUPPORT OUR COMMUNITIES BY ENABLING THEM TO GROW IN THEIR UNDERSTANDING OF THE PAST, INCREASING THEIR AWARENESS OF THE PRESENT, AND BY PROVIDING HOLISTIC OPPORTUNITIES FOR LEARNING AND GROWTH IN THE FUTURE.

The operating principles of the māmawohkamātowin partnership include:

| | |
|--------------|--|
| Reciprocity | Operating with mutual respect for each other's visions, missions, governance structures, and mandates. |
| Productivity | Operating in an effective and efficient relationship that brings results. |
| Commitment | Operating with ownership of the partnership |
| Trust | Operating in the firm belief of the honesty, safety, and reliability of each other. |

The partnership governance committee provides direction while the working group operationalizes the partnership objectives.

Each year, Greater Saskatoon Catholic Schools applies for funding to the Ministry of Education to carry out the work of the partnership. During the 2010-2011 school year, Greater Saskatoon Catholic Schools, worked with

the Saskatoon Tribal Council and the Central Urban Métis Federation Inc. on projects related to Career Education, First Nations and Métis Content Integration, Literacy and Student Success. Last year the Ministry changed the funding from the Initiatives Fund to the First Nations and Métis Education Achievement Fund. With the change came additional priorities. We were successful in receiving \$200,000 from the newly established First Nations and Métis Education Achievement Fund. This year we are working together to advance the following priorities:

- Improved learning outcomes in Math
- Transitions to post-secondary education and the labour force
- First Nations and Métis family and community engagement
- Cultural competencies and anti-racist education

In addition to the funded projects, Greater Saskatoon Catholic Schools and the Saskatoon Tribal Council schools are working more closely together to share capacity. This year, Greater Saskatoon Catholic Schools Math and English Language Arts Consultants and Coordinators have dedicated 3 days per subject to working with grades 4 - 6 teachers in the following schools:

- kihiw waciston, Muskeg Lake Cree Nation
- Almightyvoice Education Center, One Arrow First Nation
- Chief Mistawasis School, Mistawasis First Nation

We will also be working with the teachers on Math and English Language Arts teaching strategies and methodologies, working with the teachers in the classroom to support instruction.

First Nations and Métis Education Achievement Fund resources allowed the hiring of two half-time Learning Coaches this year. The Learning Coaches are working at St. Maria Goretti Community School and Bishop Klein Community School. The Learning Coaches will be working with targeted First Nations and Métis students to improve outcomes in Math. Another project we are working on to improve Math outcomes for First Nations and Métis students will be the Math Warriors program, a weekend Math tutorial program for First Nations and Métis students.

In the area of transitions, Greater Saskatoon Catholic Schools supports the Saskatoon Tribal Council in various ways. The Career Education Teacher for

the Saskatoon Tribal Council has attended meetings with our Career Practitioners and all Saskatoon Tribal Council schools now use Career Cruising software, the same software program we use in our schools to support Career Education. The Greater Saskatoon Catholic Schools Career Education and Transitions Coordinator have trained all of the Saskatoon Tribal Council Academic Coaches in using the Real Game in grades three to eight.

Grant funding has also allowed the hiring of a First Nations Cultural Leader to provide spiritual-cultural support for the School Division. The Cultural Leader will also be working with STC schools to support the development of cultural programs within their schools. We are also working on developing a Cultural Competency training program and an Anti-Racist Education strategy.

In addition, partnership meeting discussions have moved from being project specific to discussing matters of governance, accountability, and advocacy. The primary work of the Governance Committee this year will be to establish terms of reference for our committee structures and a strategic plan to guide our work into the future. We are blessed to work with the Saskatoon Tribal Council and the Central Urban Métis Federation Inc. in this strategic partnership to advance outcomes for First Nations and Métis students and learning for all students.

Recommendation:

That the Board of Education receive the information.



8.8 St. Mary's Community School Legacy Planning

Board Priority:

- Promoting Stewardship
- Building Relationships and Partnerships

Presented by: Superintendent G. Martell

Background Information:

The St. Mary's Community School Legacy Committee has been working on a Legacy Plan to ensure that the rich history of St. Mary's Community School will be maintained as we move forward to the new St. Mary's Wellness and Education Centre opening in the spring of 2012.

The Legacy Committee is comprised of representatives of the school staff, community members, the Pleasant Hill Community Association and the Saskatoon Heritage Society. The committee mandate is to ensure that the memory of the current building remains alive.

The input of the Saskatoon Heritage Society has been invaluable. Their expertise has assisted the committee in developing a plan under three main themes:

- Technical Aspect
- Celebration
- Ongoing Education

The specifics of these priorities are outlined in the attached table. We are confident that these plans will ensure that future generations will celebrate the rich and varied history dating back to 1913 just as they will celebrate the achievement of a building tailored to the current needs of the community.

Recommendation:

That the Board of Education receive the report as presented.

St. Mary's Legacy Committee Work Plan

| Legacy Activity | Description | Timeline |
|---|--|---|
| <p>Technical</p> <ol style="list-style-type: none"> 1. Archiving of physical aspects of the St. Mary's Community School building. 2. Incorporation of salvaged materials into the interior work of the St. Mary's Wellness and Education Centre. 3. Building a legacy cairn (see attached) 4. Storage of historical items for future use | <p>The physical building and space that is St. Mary's Community School will be archived as a historical record. The information will be collected for use in the future.</p> <p>The legacy of the St. Mary's building will be maintained in the new St. Mary's Wellness and Education Centre. The brickwork will be incorporated into the foyers and corridors adjacent to the front entrance, main offices and gymnasium. Some of the unique concrete features (i.e.; crosses, linear concrete slabs, St. Mary's sign, etc.) will be utilized in the interior concrete work.</p> <p>Salvaged items from the school will be utilized in the legacy cairn on the site of the former school.</p> <p>Items that are not utilized will be salvaged, maintained and kept for future potential use in other building projects with GSCS.</p> | <p>November 2011-March 2012</p> <p>Summer 2012</p> <p>Fall 2012</p> <p>Summer 2012</p> |
| <p>Celebration</p> <ol style="list-style-type: none"> 1. School Reunion and Celebration 2. Public tours 3. Public unveiling of cornerstone of the St. Mary's Community School (possible incorporation into earlier celebration). | <p>The reunion will provide an opportunity for the community to gather to celebrate the legacy of the St. Mary's building and to celebrate Catholic education.</p> <p>Individuals will have an opportunity to tour the school site and to revisit the physical space.</p> <p>This may occur at the school reunion if possible and prior to the removal of the school site.</p> | <p>February 16th, 2012</p> <p>November 2011-March 2012</p> <p>February 16th, 2012</p> |
| <p>Education</p> <ol style="list-style-type: none"> 1. Archive section in new school resource centre. 2. Production of a public document that celebrates the history of St. Mary's Community School. | <p>A section of the resource centre of the new St. Mary's Wellness and Education Centre will be dedicated to preserving the memory of St. Mary's School. This area will house pictures, documents and other items of historical nature.</p> <p>The document will be a historical account of the school from 1913 to present time to be housed in the archived section and for possible publication and sharing for personal interest.</p> | <p>Spring 2012</p> <p>Spring 2012</p> |





8.9 Representative Workforce Strategy

Board Priority:

- Promoting Stewardship

Presented by: Superintendent A. Boutin

Background Information

Greater Saskatoon Catholic Schools is committed to achieving a workforce representative of the population we serve. The Representative Workforce Strategy details successes and partnerships to date, on-going and planned initiatives and measurable outcome targets.

Recommendation:

That the Board of Education receive the report as presented.



Representative Workforce
Five Year Strategic Plan
SUMMARY
November 2011



Representative Workforce Five Year Strategic Plan

BACKGROUND

In 2006, Greater Saskatoon Catholic Schools (GSCS) entered into a partnership agreement with the provincial Ministry of First Nations and Métis Relations and two Canadian Union of Public Employees locals: CUPE 2268 and CUPE 3730. This *Agreement in Faith* stipulates firstly that the parties recognize that Saskatchewan's First Nations and Métis population is growing at a rapid pace and secondly, that they agree to work towards having the number of First Nations and Métis employees working in school division match this group's representation in the province's overall population. Within this partnership, our school division has sought ways to enhance participation of Saskatchewan's First Nations and Métis population in our workforce. By promoting First Nations, Métis and Inuit inclusion in our division, we are being consistent with the values of Saskatchewan's Ministry of First Nations and Métis Relations. Setting measuring goals for the next five years will be the foundations of this strategy.

GOALS OF THE GREATER SASKATOON CATHOLIC SCHOOLS FIVE-YEAR STRATEGIC PLAN

1. Develop a culturally responsive workforce, which maximizes the ability of our students, families, staff and community to receive a top quality education.
2. By honouring our Representative Workforce agreement within the spirit of the *Agreement in Faith*, model Christ's teachings of respect, justice, service and courage.
3. Improve the social-well being of Saskatchewan's citizens by increasing the representation of First Nations, Métis and Inuit employees in the division.
4. Foster an innovative environment that is inclusive and respectful of each employee's strengths and differences.

RATIONALE

Saskatchewan's aboriginal population is growing at an unprecedented pace. In 2001, 13.3% of the province's population described itself as First Nations or Métis. The First Nations and Métis population is, on average, 10 years younger than the non-aboriginal population in Saskatchewan. It is expected that by 2016 approximately 45% of the children entering kindergarten will be of First Nations and Métis ancestry (Government of Saskatchewan, 2010).

KEY MESSAGES WITHIN THIS STRATEGY

- Greater Saskatoon Catholic Schools is an employer of first choice.
- We are an organization that supports fairness, equity, cultural safety and openness.
- Greater Saskatoon Catholic Schools will reflect the student and community population that it serves.

WHAT HAS BEEN DONE TO DATE?

PARTNERSHIPS

Dumont Technical Institute: Greater Saskatoon Catholic Schools works with Dumont Technical Institute to offer a one-year Educational Assistant Program based out of E.D. Feehan High School. Following successful graduation, students are offered employment with GSCS.

Staff education and training: Staff is given regular opportunities to participate in career development and learning in-service. Curriculum enrichment, First Nations and Metis content, health disparities training, paediatric health training, treaty governance, First Nations and Metis history, faith development, anti-racism and anti-oppression in-service and cultural competence indicators are all possibilities in our development.

Pre-screening initiatives: We offer “seven steps to an interview”. We value the fact that people are interested in working with our organization. There are a number of protocols that are followed after a potential candidate makes contact with our organization. These steps include; follow-up, screening interviews and coaching.

Caretaker Training Partnership: In 2010, Greater Saskatoon Catholic Schools entered into a partnership with the University of Saskatchewan, Saskatoon Public Schools, Cameco and the City of Saskatoon in order to enhance its ability to recruit caretakers, who are part of CUPE 3730. This is consistent with the division’s goal to recruit and hire employees at all levels of the organization. The partners agree to provide training and practicum placements. The training takes place at the Saskatoon Skills and Trades Centre.

Procurement meeting with representatives from aboriginal business community: Over one school year, GSCS does business with various private-sector companies. It is our wish that Aboriginal businesses are informed about the services we tender so that they can bid on such contracts accordingly. In addition, we respectfully request that the companies we deal with consider the establishment of a representative workforce in their own hiring.

HOW ARE WE DOING?

In some categories, we are challenged with incorporating reflective hiring within a more timely manner because certain categories have less flexibility within collective agreements and the application of seniority. Teacher hires, as an example, reflects our ability to process and hire First Nations, Métis and Inuit teachers more rapidly. Within our numbers, we will have to monitor our attrition rates as that is an issue of concern. Our efforts show overall increases in the number of First Nations and Métis employees, particularly teachers. However, other areas are not reflective of the community we serve. Currently our overall compliment of First Nations, Métis and Inuit staff is:

- **4.67%** for support staff,
- **4.50%** for service staff,
- **6.96%** for teaching staff.

FIVE YEAR ACTIONS

RECRUITMENT ACTION: Greater Saskatoon Catholic Schools will engage in comprehensive recruitment of First Nations, Métis and Inuit applicants for every one of its employment opportunities.

CANDIDATE PROCESSING ACTION: Within a context of cultural competence, Greater Saskatoon Catholic Schools will provide consistent, fair and prompt candidate processing for new First Nations, Métis and Inuit applicants.

RETENTION STRATEGIES ACTION: Greater Saskatoon Catholic Schools will implement best practice strategies to ensure the retention of First Nations and Métis employees is consistent with or better than organizational trends.

DEMOGRAPHIC REFLECTED HIRING ACTION: Greater Saskatoon Catholic Schools recognizes the need to have First Nations and Métis people represented at all levels of the organization. We commit to putting in place the policies and programs to ensure that 10% of all Greater Saskatoon Catholic Schools employees are Self-identified First Nations, Métis and Inuit People, by the end of the 2015 school year. This also means that no employee category (CUPE 2268; CUPE 3730; STF and OOS) will have less than 8% Aboriginal representation within that time period.

PROCUREMENT ACTIVITIES ACTION: GSCS will consider First Nations, Métis and Inuit service and product providers in all procurement opportunities.

CULTURAL COMPETENCE, AWARENESS AND ANTI-RACISM/ANTI-OPPRESSION STRATEGY DEVELOPMENT ACTION: Greater Saskatoon Catholic Schools will provide anti-racism/anti-oppression training and education for employees. In addition, with partners, GSCS will develop strategy and goals for anti-racist/anti-oppression direction.

TOOLS ACTION: Greater Saskatoon Catholic Schools will provide necessary resources and tools to reach its goals of achieving a representative workforce.

GREATER SASKATOON CATHOLIC SCHOOLS REPRESENTATIVE WORKFORCE STRATEGY 2010 – 2015

ACTION PLAN

Year 1

Adoption of RWS – 5 year plan and policies
Anti-racist training policy adoption
Partnership development
Acceptance of hiring goals for 2015

Year 2

Implement candidate processing plan
Anti-racist training plan
Cultural competence policy implementation
Annual reporting and hiring goals
RWS Accountability agreements-Managers

Year 3

Procurement activities
Myth and misconception training
Recruitment strategies implementation
Annual reporting and hiring goals

Year 4

Workplace employment audits
Anti-racist training
Annual reporting and hiring goals
Cultural Competence

Year 5

Evaluation
Annual reporting and hiring goals-10%
Data assessment
Strategic plan assessment and re-development



8.10 Liaison with Diocese and Eparchy

Board Priority:

➤ Building Relationships and Partnerships

Presented by: Chair Boyko

Background Information:

As part of its liaison schedule, the Board of Education meets with Bishops Bayda and Bolen to discuss items of mutual interest. Both bishops are available for a luncheon meeting on Tuesday, December 13 at 12:00 noon.

Recommendation:

That the Board of Education discuss the proposed date and agenda for a meeting with Bishops Bayda and Bolen.



8.11 Heart and Stroke Award

Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: Director of Education Hanson

Background Information:

Greater Saskatoon Catholic Schools is being recognized with a Heart and Stroke Health Community Award (attached). This award is in recognition of leadership in developing and implementing nutrition policies in a school setting. Officials with the Heart and Stroke Foundation of Canada - Saskatchewan, will be in contact with the Director of Education regarding details of the award presentation.

Recommendation:

That the Board of Education receive the information.



HEART &™
STROKE
FOUNDATION
OF CANADA

October 3, 2011

Greater Saskatoon Catholic Schools
Director of Education, Beverley Hanson
420 22 St E
Saskatoon SK S7K 1X3

Dear Greater Saskatoon Catholic Schools,

On behalf of the Heart and Stroke Foundation's Healthy Public Policy Advisory Committee, I am very pleased to notify you that you have been selected to receive the Heart&Stroke Healthy Community Award. The award recognizes individuals, groups or agencies who have contributed to the development of healthy public policy relevant to the mission of the Heart and Stroke Foundation.

You have been selected for your **leadership in developing and implementing nutrition** policies in the school setting. We applaud your efforts in making your community a healthy place to live. You are a champion in the creation of a supportive environment to enable people to lead healthy lives. Well done!

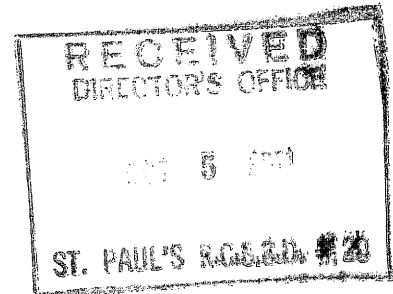
Healthy Public Policy is public policy that has a positive impact on the population's health. Public policy usually includes regulations and legislation, but can also include policies that shape the culture of a community, workplace or organization. The importance of public policy lies in the fact that it is sustainable and has a high impact by reaching many people, and can have far-reaching effects not only through 'rules' to be followed, but also by being a catalyst to change social norms.

Health interventions such as yours are a tremendously important part of improved health for the community. You will be contacted in the near future regarding the presentation of your award. Again, congratulations on this achievement. Thank you for your contributions in making Saskatchewan a healthier province.

The Heart and Stroke Foundation, a volunteer-based health charity, leads in eliminating heart disease and stroke and reducing their impact through the advancement of research and its application, the promotion of healthy living, and advocacy. We sincerely thank you for joining us in this important work.

Sincerely,

Ruth Robinson
Chair, Healthy Public Policy Advisory Committee
Heart and Stroke Foundation of Canada - Saskatchewan





8.12 Director of Education Resignation

Board Priority:

➤ Promoting Stewardship

Presented by: Chair Boyko

Background Information:

Bev Hanson, Director of Education, has submitted a letter of resignation effective July 31, 2012.

Recommendation:

That the Board of Education accept the resignation of the Director of Education, B. Hanson, effective July 31, 2012.

DIRECTOR OF EDUCATION REPORT

1. The first session of the Centennial Lectures series took place on October 24, 2011. Bishop Murray Chatlain spoke to grades seven and eight students in the morning and to high school students at Bethlehem and Bishop James Mahoney High Schools in the afternoon. The 'Born in a Basement' talks culminated with a session for the community at Holy Spirit Church in the evening. Sincere thanks to Julian Paslawski and his committee for their fine planning and to Bishop Murray for his engaging presentations.
2. The annual Memorial Mass was held at Our Lady of Lourdes Church on November 1, 2011. Tribute was paid to and prayers said for staff who have passed away. Thank you to the alumni group and Judy Gatin for organizing this mass.
3. Several trustees and I attended the St. Thomas More Gala held on November 5, 2011. This gala honoured the 75th Anniversary of St. Thomas More. Greater Saskatoon Catholic Schools is pleased to be a partner with St. Thomas More College in the delivery of Catholic education.