

# GREATER SASKATOON CATHOLIC BOARD OF EDUCATION

## REGULAR MEETING OF THE BOARD

Monday, June 21, 2010 – 7:00 P.M.  
Board Room

### AGENDA

1. Call to Order - Chair Boyko
2. Opening Prayer - Trustee Carriere
3. Adoption of the Agenda
4. Approval of the Minutes of the May 31, 2010 Regular Meeting of the Board
5. Delegations and Special Presentations
6. Post Meeting Assignments
7. Consent Items

The Chair will ask for a motion to receive the items, which are starred, and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request a star(s) be removed.

8. Discussion/Decision
  - ★ 8.1 Summary Report Learning Activities Outside the Province January 1, 2010 to May 31, 2010
  - 8.2 Greater Saskatoon Catholic Schools Board of Education Year in Review - September 1, 2009 - August 31, 2010
  - 8.3 Operating and Capital Budget - Humboldt Collegiate Institute
  - 8.4 Operating Budget 2010 - 2011
  - 8.5 Board Policy Manual Amendments

9. Correspondence
  - 9.1 Copies Enclosed
    - . Expressions of Gratitude - posted on Bulletin Board
  - 9.2 Reading File
10. Reports and Good News
  - 10.1 Report of the Director of Education
  - 10.2 Board Activity
  - 10.3 Board Linkage
  - 10.4 Convention Reports
  - 10.5 Joint Operations Committee Report - Trustees Berscheid and Stus
  - 10.6 Catholic Faith Committee Report - Trustee Lambert
  - 10.7 Saskatchewan Catholic School Boards Association - Trustee Fortosky
  - 10.8 Greater Saskatoon Catholic Schools Foundation - Trustees Lambert and Risling
  - 10.9 Saskatchewan School Boards Association
11. Committee of the Whole
12. Closing Prayer -Trustee Carriere
13. Adjournment and Sign of Peace

**MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF ST. PAUL'S  
R.C.S.S.D. #20 HELD IN THE BOARD ROOM AT 7:00 P.M. ON MONDAY, MAY 31, 2010**

PRESENT: Chair Boyko, Trustees Berscheid, Boechler, Carriere (via phone), Carruthers, Fortosky, Lambert, Risling, Stus, Wesolowski

ALSO: Director of Education Hanson  
Superintendent of Administrative Services Dr. Lloyd  
Superintendent of Education McAuliffe (Secretary to the Board)  
Superintendents of Education Bitz, Boutin, Chatlain, Martell,  
Assistant Superintendent of Education Coffin  
Communications Consultant Hoffman

The meeting was called to order by Chair Boyko at 7:00 p.m.

The opening prayer was led by Chair Boyko.

**ADOPTION OF AGENDA**

Motion: Moved by Trustees Risling and Boechler that the agenda be approved as amended, tabling item 8.7 - Board Policy Manual Amendments to the Regular Meeting of the Board on June 21, 2010.

**CARRIED**

**APPROVAL OF MINUTES**

Motion: Moved by Trustees Lambert and Berscheid that the minutes of the Regular Meeting of the Board of May 10, 2010 be adopted as circulated.

**CARRIED**

No consent items

8. Discussion/Decision

8.1 LINC Ratification

Motion: Moved by Trustees Boechler and Fortosky that the Board of Education ratify the tentative Local Implementation and Negotiations Committee (LINC) Agreement between the Board of Education and the teachers of St. Paul's Roman Catholic Separate School Division No. 20.

**CARRIED**

## 8.2 Operating Budget 2010 - 2011

Motion: Moved by Trustees Boechler and Risling that the Board of Education defer the approval of the 2010 - 2011 Operating Budget until June 21, 2010.

**CARRIED**

## 8.3 Early Learning and Childcare: New Pre-Kindergarten Program Designations

Motion: Moved by Trustees Lambert and Berscheid that the Board of Education approve the two new pre-kindergarten program designations at St. Mark and Bishop Klein Community Schools for the fall of 2010.

**CARRIED**

## 8.4 Academic year 2010 - 2011

Motion: Moved by Trustees Risling and Carruthers that the Board of Education approve the proposed academic year for Greater Saskatoon Catholic elementary schools located in Humboldt, Viscount and Biggar.

**CARRIED**

## 8.5 Request from Martensville Roman Catholic Separate School Division #221 for Amalgamation

Motion: Moved by Trustees Stus and Carruthers that the Board of Education amalgamate with Martensville Roman Catholic Separate School Division # 221.

**CARRIED**

## 8.6 Board Priorities and Goals 2010 - 2012

Motion: Moved by Trustees Boechler and Lambert that the Board of Education approve its Priorities and Goals for 2010 - 2012.

**CARRIED**

[Motion: Moved by Trustee Berscheid that the Board move into committee.]

**CARRIED**

[Motion: Moved by Trustee Lambert that the Board move out of committee.]

**CARRIED**

**ADJOURNMENT**

Motion: Moved by Trustee Boechler that the meeting be adjourned.

**CARRIED**

---

**Secretary**

**Chair**



8.1 Summary Report Learning Activities Outside the Province January 1, 2010 to May 31, 2010

Board Priority:

- Improving Student Learning and Achievement
- Building Relationships and Partnerships

Presented by: Superintendent B. Bitz

Background Information:

Attached is the Learning Activities Outside the Province report for the time period January 1 to May 31, 2010.

Recommendation:

***That the Board of Education receive this information as presented.***

**Summary Report - Learning Activities Outside the Province  
January 1 to May 31, 2010**

School	Destination	Purpose	Dates
Bethlehem Catholic High School	Calgary, AB	Notre Dame Invitational Basketball Tournament	Jan. 28 - 31, 2010
Bethlehem Catholic High School	Edmonton, AB	Wrestling Tournament	Jan. 29 - 30, 2010
St. Joseph High School	Edmonton, AB	Wrestling Tournament	Jan. 29 - 30, 2010
Holy Cross High School	Edmonton, AB	Wrestling Tournament	Jan. 28 - 30, 2010
Holy Cross High School	Chiang Mai, Thailand	Ecological & Cultural Excursion	Feb. 10 - 22, 2010
Holy Cross High School	Edmonton, AB	Tri-Provincial Basketball Tournament - Jr. Girls	Feb. 11 - 13, 2010
Holy Cross High School	Edmonton, AB	Tri-Provincial Basketball Tournament - Jr. Boys	Feb. 11 - 13, 2010
Bethlehem Catholic High School	Banff, AB	Mountain Ski Retreat	Feb. 13 - 17, 2010
St. Joseph High School	Banff, AB	Ski Retreat	Feb. 15 - 19, 2010
St. Augustine School - Humboldt	Inglis, Manitoba	Ski Trip at Asessippi Ski Resort	March 3 - 4, 2010
St. Joseph High School	Edmonton and Lloydminster AB	Band & Choral Clinics, Workshops & Performances	March 28 - 31, 2010
Bishop James Mahoney High School	Costa Rica	Cultural Education Excursion	March 30 - April 11, 2010
Division Wide	Chernivtsi, Ukraine	Ukraine Exchange	March 30 - April 22, 2010
E.D. Feehan/ Bethlehem Catholic High Schools	Italy & Switzerland	Educational Tour	April 1 - 10, 2010
Holy Cross High School	Costa Rica and Panama	Cultural and Ecological Tour	April 2 - 12, 2010
St. Joseph High School	New York, New York, USA	Cultural Arts Tour	April 4 - 10, 2010
Holy Cross High School	Victoria, BC	National Debate Championships	April 22 - 26, 2010
Bishop James Mahoney High School	Edmonton, AB	Cantanto Music Festival	April 25 - 28, 2010
Holy Cross High School	Edmonton, AB	Cantanto Music Festival - Gr. 10	April 26 - 28, 2010
Holy Cross High School	Edmonton, AB	Cantanto Music Festival - Gr. 11 and 12	April 26 - 28, 2010



## 8.2 Greater Saskatoon Catholic Schools Board of Education Year in Review - September 1, 2009 - August 31, 2010

Board Priority:

- Promoting Stewardship

Presented by: Chair D. Boyko

Background Information:

The Board of Education for Greater Saskatoon Catholic Schools attends a variety of meetings and functions throughout the course of a year. At times a trustee represents the Board of Education at events; for other meetings, the entire board may be present. Regular meetings of the Board are open to the community at large including the media. The Board of Education welcomes attendance at all regular meetings of the Board. Attached is a listing of the 2009 - 2010 year in review.

Recommendation:

***That the Board of Education review the information provided and receive the report.***



**Greater Saskatoon Catholic Schools Board of Education  
Year in Review:  
September 1, 2009 - August 31, 2010**

**1. Governance of the Board**

- Planning Meetings:
  - . 2009: September 14, October 19, December 14
  - . 2010: January 11, March 15, April 12, May 10, June 14
- Regular Meetings:
  - . 2009: September 9, September 28, October 26, November 2 (Organizational Meeting), November 23, December 7
  - . 2010: January 11, January 25, March 1, March 29, May 3, May 31, June 21, August 23
- Board Faith Formation and Planning Retreat - March 28 and 29, 2010
- Election Forum - October 2009
- Annual Meeting of Electors - February 2010
- Provincial Budget March 24, 2010
- Catholic Faith Committee Meetings:
  - . 2009: September 23, November 19
  - . 2010: February 11, April 15, June 16
- Joint Operations Committee Meetings for Humboldt Collegiate Institute:
  - . 2009: August 25, October 13, December 15
  - . 2010: March 9, June 8
- *Mamawohkamatowin* Partnership with Saskatoon Tribal Council and Central Urban Métis Federation Incorporated
  - . Meetings: October 14, 2009 and May 19, 2010
  - . Partnership Signing - February 4, 2010
- Catholic School Community Councils
  - . Meetings: January 27, 2010, May 11, 2010; separate meetings in Biggar, Humboldt and Viscount

2. **Saskatchewan Catholic School Boards Association**
  - . Fall Convention - November 2009
  - . Spring Seminar - April 2010
  - . Executive Meetings:
    - . 2009: September 11, 2009, November 6, 2009
    - . 2010: January 14, 2010, April 23, 2010, June 19, 2010
3. **Canadian Catholic School Boards Association**
  - . Annual Convention: June 3, 4, 5, 2010
4. **Saskatchewan School Boards Association**
  - AGM and Fall Assembly: November 30, December 1, 2010
  - Spring Seminar - March 2009
  - Regional Meetings: April 15 (hosted)
  - Members' Council Meetings: October 23, 2009, February 26, 2010
  - President's Academy - June 2010
5. **Canadian School Boards Association**
  - Congress 2010: July 6 - 9, 2010
6. **Catholic Conferences**
  - LA Religious Congress: March 18 - 20, 2010
7. **Public Consultations and Meetings**
  - Humboldt Collegiate Institute - October 13, 2009
  - Sister O'Brien - January 2010 and March 23, 2010
  - St. Matthew - April 27, 2010
  - Willowgrove - November 25, 2009 and May 17, 2010
  - Georges Vanier - November 24, 2009
  - Sion - March 16, 2010
  - Martensville - June 15, 2010
8. **Liaison Meetings**
  - City of Saskatoon: September 14, 2009
  - Minister of Education: January 11, 2010
  - MLA's - Saskatchewan Party: January 25, 2010
  - New Democratic Party: January 25, 2010
  - Bishop/Board/Priests/Parish Life Directors/Principals/Executive Council/Religious Education Services: February 2, 2010
  - Saskatoon Health Region
  - Greater Saskatoon Chamber of Commerce
  - Saskatoon Public School Division
  - Meeting with other Catholic Schools Divisions
  - STA, Public School Division, Greater Saskatoon Catholic School Division Meetings: December 9, 2009, March 15 and June 9, 2010
  - Bishops - May 10, 2010
  - LINC Bargaining Board Team

9. **School Events**

- Anniversaries
- Sports Events
- Plays, Musicals, Band Concerts
- Pancake Breakfasts
- Christmas Dinners
- Pow-Wows: Oskāyak - September 24, 2009; St. Mary - June 11, 2010
- Award Ceremonies
- Graduations
- Special Events
- Knights of Columbus Carol Festival: December 1 and 2, 2009
- Noon Festival of Carols - December 2009
- School-based Liturgies
- Evening of Song - May 25, 2010
- Farm School
  - . Fundraiser at Odeon: March 11, 2010
  - . Appreciation Dinner - September, 2009
- Education Week - October 2009
- World Catholic Education Week: May 9 - 16, 2010

10. **Division Events**

- Memorial Mass - November 2009
- Division Retirement - May 20, 2010
- Board Appreciation Barbeque - May 27, 2010
- New Teacher Orientation - August 2010
- Opening Celebration - August 28, 2010
- Long Term Service Awards - August 2010

11. **Greater Saskatoon Catholic Schools Foundation**

- Share the Spirit Dinner - October 30, 2009
- Fashion Show - April 29, 2010
- AGM - May 6, 2010
- Golf Tournament - August 17, 2010
- Meetings:
  - . 2009: August 27, September 24, November 26
  - . 2010: January 28, March 25, May 27, June 24, August 26

12. **Community Events**

- Mayor's Gala - September 12, 2009
- In Motion Ginormous Walk - October 2009
- In Motion Anniversary Lunch - October 2009
- Care and Share Event - November 2009
- Remembrance Day Services at Credit Union Centre - November 11, 2009
- Meewasin Valley Authority Reception - December 2009
- SSWIS Patnership Signing - February 1, 2010
- Bishop's Ordination - March 25, 2010

- School Art - Mendel Art Gallery - April 18, 2010
- First Nations Games - April 2010
- Premier's Dinner - April 2010
- Preschool Foundation Champions Dinner - April 2010
- Bishop's Gala Dinner - May 2010
- Zoogala - June 11, 2010
- STA Superannuation Dinner - June 2010
- Learning Disabilities Association Tea
- Junior Achievement
- Chamber of Commerce Luncheons
- Catholic Family Services Lunch
- Mayor's Prayer Breakfast

**13. First Nations and Métis Events**

- FSIN Powwow - October 31/November 1, 2009
- CUMFI Come and Go Reception - December 16, 2009
- Saskatoon West Intertribal Powwow - May 26, 2010
- Aboriginal Awards - May 28, 2010
- Saskatoon Indian and Métis Friendship Centre 26<sup>th</sup> Annual Native Recognition Night - June 10, 2010
- Pleasant Hill Powwow - June 14, 2010
- National Aboriginal Day - June 21, 2010

**14. University of Saskatchewan**

- Convocation - October 2009, May 2010
- STM Fundraiser - February 2010
- U of S President's Reception - December 2009
- University of Saskatchewan's First Annual Graduation Powwow - June 16, 2010

## **Board and Committee Meeting Attendance: September 1, 2009 - August 31, 2010**

- . September 9, 2009 (Special) - Absent: Trustees Berscheid and Risling
- . September 14, 2009 (Planning) - Absent: Trustees Berscheid and Carruthers
- . September 28, 2009 (Regular) - No absences
- . October 19, 2009 (Planning) - No absences
- . October 26, 2009 (Regular) - No absences
- . November 2, 2009 (Organizational Meeting of the Board ) - No absences
- . November 23, 2009 (Regular) - No absences
- . December 7, 2009 (Regular) - No absences
- . January 11, 2010 (Planning and Regular) - Absent: Chair Boyko
- . January 25, 2010 (Regular) - Absent: Trustees Berscheid and Carruthers
- . March 1, 2010 (Regular) - No absences
- . March 15, 2010 (Planning) - Absent: Trustee Boechler
- . March 29, 2010 (Regular) - No absences
- . April 12, 2010 (Planning) - Absent: Trustees Boechler, Boyko and Carruthers
- . May 3, 2010 (Regular) - No absences
- . May 10, 2010 (Regular) - Absent: Trustee Stus
- . May 31, 2010 (Regular) - No absences
- . June 14, 2010 (Planning) - Absent: Trustees Boechler, Fortosky, Lambert
- . June 21, 2010 (Regular)
- . August 23, 2010 (Regular)

### **Catholic Faith Committee Meetings:**

- . September 23, 2009: Trustees Present: Berscheid, Boyko, Carruthers, Lambert, Risling
- . November 19, 2009: Trustees Present: Boyko, Carruthers, Lambert
- . February 11, 2010: Trustees Present: Boyko, Carruthers, Fortosky, Lambert, Risling, Wesolowski
- . April 15, 2010 - Trustees Present: Berscheid, Boechler, Boyko, Lambert, Risling, Stus
- . June 16, 2010 - Trustees Present: Berscheid, Boyko, Lambert, Wesolowski



### 8.3 Operating and Capital Budget - Humboldt Collegiate Institute

Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented By: Director of Education B. Hanson and Superintendent D. Lloyd

Background Information:

On June 8, 2010 the 2010-2011 Operating and Capital Budget for Humboldt Collegiate Institute was reviewed by the Joint Operations Committee and recommended for presentation to the Horizon and Greater Saskatoon Catholic Schools Boards of Education.

The Operating and Capital Budget will be reviewed in detail with the Board of Education.

Recommendation:

***That the Board of Education approve the Humboldt Collegiate Institute Operating and Capital Budget for 2010-2011 as presented.***

# HUMBOLDT COLLEGIATE INSTITUTE

## Operating Budget

Version 1.0 June 8, 2010	2008-2009 Actual	2009-2010 Budget	2010-2011 Budget	Budget Variance
<b>REVENUE</b>				
Grants - Dept of Learning	\$2,432,930.00	\$2,657,262.00	\$2,696,131.50	\$38,869.50
Rentals & Reimbursements	\$40,559.34	\$35,000.00	\$35,000.00	\$0.00
Horizon School Division	\$0.00	\$0.00	\$0.00	\$0.00
Greater Saskatoon Catholic	\$0.00	\$0.00	\$0.00	\$0.00
Bank Interest	\$0.00	\$0.00	\$0.00	\$0.00
	<b>\$2,473,489.34</b>	<b>\$2,692,262.00</b>	<b>\$2,731,131.50</b>	<b>\$38,869.50</b>
<b>ADMINISTRATIVE EXPENSE</b>				
Admin. Sal. - Sec. Treas.	\$0.00	\$0.00	\$0.00	\$0.00
Admin. Sal. - Office Assistant		\$0.00	\$0.00	\$0.00
Admin. Sal. - Office A/P and Payroll		\$0.00	\$0.00	\$0.00
Statutory Deductions & Benefits		\$0.00	\$0.00	\$0.00
Office Materials and Supplies (Meeting Meals)	\$919.51	\$0.00	\$0.00	\$0.00
Legal Fees		\$0.00	\$0.00	\$0.00
Subscriptions		\$0.00	\$0.00	\$0.00
Audit Fees	\$2,851.55	\$2,500.00	\$0.00	(\$2,500.00)
Office Computer Supplies /Serv		\$0.00	\$0.00	\$0.00
Professional Contracted Service		\$0.00	\$0.00	\$0.00
Purchase Office Furniture & Equip		\$0.00	\$0.00	\$0.00
Photocopier Operating Costs		\$0.00	\$0.00	\$0.00
Maint Materials & Supplies (Building)		\$0.00	\$0.00	\$0.00
Rent Of Facilities		\$0.00	\$0.00	\$0.00
Postage		\$0.00	\$0.00	\$0.00
Office Phone/Fax/Internet		\$0.00	\$0.00	\$0.00
Advertising		\$0.00	\$0.00	\$0.00
Advertising - Collegiate		\$0.00	\$0.00	\$0.00
Admin Mileage		\$0.00	\$0.00	\$0.00
Admin Professional Development		\$0.00	\$0.00	\$0.00
<b>TOTAL ADMINISTRATIVE EXPENSE</b>	<b>\$3,771.06</b>	<b>\$2,500.00</b>	<b>\$0.00</b>	<b>(\$2,500.00)</b>
<b>INSTRUCTIONAL SALARIES</b>				
Director Salary - Collegiate		\$0.00	\$0.00	\$0.00
Teacher Contract Salaries	\$1,515,701.77	\$1,560,000.00	\$1,682,365.00	\$122,365.00
Supportive Instructional Salaries	\$12,455.82	\$48,349.00	\$32,620.00	(\$15,729.00)
Substitute Sal. - Collegiate	\$63,529.27	\$66,391.00	\$70,000.00	\$3,609.00
Statutory Deductions & Benefits	\$77,038.69	\$75,000.00	\$80,586.00	\$5,586.00
Sec,EA, Resource Salaries	\$264,012.77	\$263,495.00	\$295,997.00	\$32,502.00
Program/Technical Non-Instr Support Salaries	\$0.00	\$0.00	\$45,312.00	\$45,312.00
Contracted Program Support	\$0.00	\$0.00	\$0.00	\$0.00
Sub.Support Salaries - Collegiate	\$20,732.05	\$22,000.00	\$23,000.00	\$1,000.00
Statutory Deductions & Benefits	\$41,861.26	\$0.00	\$66,611.00	\$66,611.00
School Community Council Allocations		\$4,629.70	\$7,714.00	\$3,084.30
<b>TOTAL INSTRUCTIONAL SALARIES</b>	<b>\$1,995,331.63</b>	<b>\$2,039,864.70</b>	<b>\$2,304,205.00</b>	<b>\$264,340.30</b>
<b>INSTRUCTIONAL EXPENSE</b>				
Textbooks - Collegiate	\$9,312.71	\$5,000.00	\$4,597.00	(\$403.00)
Computer Supplies & Service Instructional	\$3,024.61	\$6,000.00	\$3,680.00	(\$2,320.00)
Corres. Courses - Collegiate	\$750.00	\$5,000.00	\$1,000.00	(\$4,000.00)
Distance Education - Collegiate	\$3,814.24	\$0.00	\$2,500.00	\$2,500.00
Resource Centre Materials	\$11,924.55	\$12,000.00	\$7,037.00	(\$4,963.00)
<b>MATERIALS &amp; SUPPLIES</b>				
Academic Supplies-Collegiate	\$82,844.95	\$50,000.00	\$42,499.00	(\$7,501.00)
Technical Aids (Special Ed)		\$5,000.00	\$5,000.00	\$0.00
School Admin Materials & Sup-Collegiate	\$1,469.37	\$5,000.00	\$1,381.00	(\$3,619.00)

# HUMBOLDT COLLEGIATE INSTITUTE

## Operating Budget

Version 1.0 June 8, 2010	2008-2009 Actual	2009-2010 Budget	2010-2011 Budget	Budget Variance
School Admin Computer Supplies & Serv	\$3,285.46	\$6,000.00	\$1,381.00	(\$4,619.00)
Professional/Contracted Services	\$17,178.65	\$0.00	\$0.00	\$0.00
Driver Education	\$38,931.88	\$41,400.00	\$40,900.00	(\$500.00)
<b><u>NON-CAPITAL EQUIPMENT</u></b>				
Purchase Furn&Equip(Gen/Admin)	\$917.18	\$3,000.00	\$1,381.00	(\$1,619.00)
Purchase Acad/Classroom Furn & Equip	\$14,883.47	\$5,000.00	\$10,301.00	\$5,301.00
Technology Initiatives		\$0.00	\$0.00	\$0.00
Rent/Lease Eq - Collegiate	\$503.86	\$0.00	\$0.00	\$0.00
Repair Inst Eq - Collegiate	\$2,059.07	\$2,500.00	\$2,260.00	(\$240.00)
Photocopier Oper. Cost - Coll.	\$7,070.67	\$10,976.00	\$6,905.00	(\$4,071.00)
<b><u>COMMUNICATION</u></b>				
Postage	\$2,063.67	\$3,000.00	\$1,381.00	(\$1,619.00)
Telephone, Fax etc. - Collegiate	\$4,009.07	\$3,600.00	\$4,000.00	\$400.00
Advertising		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	
<b><u>TRAVEL</u></b>				
Car Allowance Dir - Coll		\$0.00	\$0.00	\$0.00
Travel	\$176.90	\$5,000.00	\$927.00	(\$4,073.00)
<b><u>PROFESSIONAL DEVELOPMENT</u></b>				
Prof. Dev. - Instr. - Coll.	\$3,875.77	\$8,800.00	\$9,000.00	\$200.00
Prof. Dev. Non-Instr. - Coll.	\$376.36	\$500.00	\$500.00	\$0.00
<b><u>OTHER STUDENT EXPENSES</u></b>				
Awards To Students - Coll.		\$0.00	\$0.00	\$0.00
Special Events - Collegiate	\$12,767.04	\$13,000.00	\$4,597.00	(\$8,403.00)
Special Programs - Collegiate	(\$8,355.09)	\$6,000.00	\$3,083.00	(\$2,917.00)
Balance of Decentralized Estimated C/O		\$66,124.00	\$109,872.00	\$43,548.00
<b>TOTAL INSTRUCTIONAL AID EXPENSE</b>	<b>\$212,884.39</b>	<b>\$262,900.00</b>	<b>\$263,982.00</b>	<b>\$1,082.00</b>
<b>TOTAL INSTRUCTIONAL EXPENSE</b>	<b>\$2,208,216.02</b>	<b>\$2,302,764.70</b>	<b>\$2,568,187.00</b>	<b>\$265,422.30</b>
<b><u>PLANT &amp; OPERATION</u></b>				
Caretaking Sal. - Collegiate	\$115,564.05	\$119,098.00	\$125,595.00	\$6,497.00
Substitute Salaries	\$859.34	\$2,000.00	\$1,500.00	(\$500.00)
Statutory Deductions & Benefits	\$18,547.74	\$18,155.00	\$23,325.00	\$5,170.00
Administration		\$0.00	\$0.00	\$0.00
Rent Of Caretaking Equip-Coll		\$0.00	\$0.00	\$0.00
Purchase Of Equip - Collegiate	\$2,414.02	\$2,500.00	\$2,000.00	(\$500.00)
Rent/Lease Equip. - Collegiate		\$0.00	\$0.00	\$0.00
Repair Equip. - Collegiate		\$1,500.00	\$500.00	(\$1,000.00)
Caretaking Mat/Supplies-Coll	\$13,266.27	\$10,000.00	\$10,000.00	\$0.00
Maint. Mat. & Sup - Coll	\$3,946.87	\$5,000.00	\$5,000.00	\$0.00
Maint. Mat. & Supplies - Theatre		\$5,000.00	\$5,000.00	\$0.00
Contracted Caretaking Ser-Coll		\$0.00	\$0.00	\$0.00
Contract Maint - Collegiate	\$6,673.43	\$12,500.00	\$10,000.00	(\$2,500.00)
SCC Grounds Maintenance Allocation		\$3,250.00	\$3,250.00	\$0.00
Heating Fuel - Collegiate	\$67,097.33	\$68,000.00	\$68,000.00	\$0.00
Electricity - Collegiate	\$58,342.34	\$63,000.00	\$60,000.00	(\$3,000.00)
Water & Sewer - Collegiate	\$14,783.67	\$15,000.00	\$12,000.00	(\$3,000.00)
Insurance - Collegiate	\$20,498.18	\$20,000.00	\$21,000.00	\$1,000.00
Appraisal Fees - Collegiate		\$5,000.00	\$2,500.00	(\$2,500.00)
Rent Of Facilities - Coll		\$0.00	\$0.00	\$0.00
Car Allowance - Collegiate	\$245.95	\$1,500.00	\$1,500.00	\$0.00
Travel - Collegiate		\$0.00	\$0.00	\$0.00
P.D. Non-Instructional - Coll		\$0.00	\$0.00	\$0.00

**HUMBOLDT COLLEGIATE INSTITUTE**  
**Operating Budget**

Version 1.0 June 8, 2010	2008-2009 Actual	2009-2010 Budget	2010-2011 Budget	Budget Variance
<b>TOTAL PLANT &amp; OPERATION</b>	<b>\$322,239.19</b>	<b>\$351,503.00</b>	<b>\$351,170.00</b>	<b>(\$333.00)</b>
<b>TRANSPORTATION</b>				
Bussing		\$30,000.00	\$30,000.00	\$0.00
Special Events-Transportation	\$24,209.37	\$15,000.00	\$3,180.00	(\$11,820.00)
Contracted Transport. - Coll.		\$0.00	\$0.00	\$0.00
<b>TOTAL TRANSPORTATION</b>	<b>\$24,209.37</b>	<b>\$45,000.00</b>	<b>\$33,180.00</b>	<b>(\$11,820.00)</b>
<b>TUITION FEES</b>				
Tuition Fees Sch. Div. - Coll.	\$39,960.00	\$0.00	\$0.00	\$0.00
<b>TOTAL TUITION FEES</b>	<b>\$39,960.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>BANKING CHARGES</b>				
Current Interest		\$0.00	\$0.00	\$0.00
Service Charges		\$0.00	\$0.00	\$0.00
<b>TOTAL BANK CHARGES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$2,598,395.64</b>	<b>\$2,701,767.70</b>	<b>\$2,952,537.00</b>	<b>\$250,769.30</b>
<b>TOTAL SURPLUS/(DEFICIT)</b>	<b>(\$124,906.30)</b>	<b>(\$9,505.70)</b>	<b>(\$221,405.50)</b>	<b>(\$211,899.80)</b>

#### 8.4 Operating Budget 2010 -2011

Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented By: Executive Council

Background Information:

The Preliminary Budget for 2010-2011 was reviewed with the Board of Education at its April 20, 2010 regular meeting. On May 31, 2010 the Final Budget for 2010-2011 was reviewed by the Board of Education at which time trustees were asked to provide further direction in preparation for its approval at the June 21, 2010 regular meeting. Trustees are asked to bring the materials regarding Final Budget from the May 31 Board package.

The Board of Education has continued to meet the challenge of adjusting to the realities of changed economic circumstances. These actions and decisions include allocations as contained within the budget document to support the Continuous Improvement Framework as an accountable system for best teaching, learning, and achievement results for Saskatchewan students.

Recommendation:

***That the Board of Education approve the 2010-2011 Operating Budget.***

***That the Board of Education of the St. Paul's R.C.S.S.D. No. 20, in the Province of Saskatchewan, enacts as follows: In accordance with sections 288 and 288.1 of The Education Act, 1995 and section 73 of The Education Regulations, 1986:***

***This bylaw serves to advise the Ministry of Education that the aforementioned school division will be exercising its constitutional right to levy education property tax and set education property tax mill rates, and in doing so the aforementioned school division hereby sets education property tax mill rates as follows: by adopting the provincial education property tax mill rates as set by the Lieutenant Governor in Council for the 2010 taxation year.***

***This bylaw comes into force and takes effect on the date of passage.***



## 8.5 Board Policy Manual Amendments

Board Priority:

- Celebrating Catholic Identity
- Improving Student Learning and Achievement
- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: Chair D. Boyko and Director of Education B. Hanson

Background Information:

The Board of Education reviewed its Board Policy Manual at its annual Faith Formation and Planning Retreat on March 28 and 29, 2010. The proposed changes are attached.

Recommendation:

***That the Board of Education discuss and amend or retain each policy.***

## GREATER SASKATOON CATHOLIC BOARD OF EDUCATION

**3 POLICY TYPE: GOVERNANCE PROCESS**

**3.0 POLICY TITLE: GENERAL GOVERNANCE COMMITMENT POLICY**

### **POLICY**

**On behalf of the electors of Saskatoon and area, Biggar, Humboldt, and Viscount, the Greater Saskatoon Catholic Board of Education will govern with a strategic perspective continually improving its processes and capability to express values and vision.**

1. The Board of Education will define its Board Priorities and Goals, and Educational Commitments to the achievement of the Mission of the school division. It will delegate performance on these matters to the Director of Education. It will define in Executive Limitations Policies those conditions it considers unacceptable.
2. In fulfilling its function the Board of Education will emphasize policy, strategy and corporate decision making.
3. The Board of Education will be committed to systematic contact with its electors in order to discern the common good.
4. Conduct of Board of Education members will be consistent with gospel values and **their** policy making responsibility.
5. The Board of Education will operate in all matters according to procedures which it has determined in accordance with its own policies and provincial legislation.

**BOARD APPROVED:**

**November 13, 1996**

**CORRECTION:**

**October 6, 1998**

**AMENDED:**

**April 28, 2008**

## GREATER SASKATOON CATHOLIC BOARD OF EDUCATION

**3 POLICY TYPE: GOVERNANCE PROCESS**

**3.1 POLICY TITLE: BOARD OF EDUCATION JOB DESCRIPTION**

### **POLICY**

**The Board of Education will define in Board Priorities and Goals and its Educational Commitments to the achievement of the Mission of the school division. It will delegate performance on these matters to the Director of Education. It will define in executive limitations policies those conditions it considers unacceptable.**

**Accordingly, to distinguish the Board's own unique work from the work of its staff, the Board will concentrate its efforts on the following:**

- 1. Linkage with electors and the community including but not limited to parents, Catholic School Community Councils, the Diocese, the Eparchy, parishes and the broader community.**
2. Governing policies addressing:
  - a) Board Priorities and Goals: As expressed in the Mission Statement, Educational Commitment, Distinctiveness, Vision and Values.
  - b) Executive Limitations: The prudence and ethics boundaries within which all executive activity and decisions must take place.
  - c) Governance Process: The way in which the Board conceives, conducts and monitors its work.
  - d) Board-Staff Relationship: Delegation of authority and accountability to the Director of Education with appropriate monitoring processes.

**BOARD APPROVED:**

**November 13, 1996**

**AMENDED:**

**April 28, 2008**

## **GREATER SASKATOON CATHOLIC BOARD OF EDUCATION**

### **GREATER SASKATOON CATHOLIC BOARD OF EDUCATION**

**3 POLICY TYPE: GOVERNANCE PROCESS**

**3.4 POLICY TITLE: BOARD OF EDUCATION CODE OF CONDUCT**

#### **POLICY**

**Conduct of Board of Education members will be consistent with gospel values and their policy making responsibility.**

1. It is expected that all personal interactions and relationships are characterized by mutual respect which acknowledges the dignity and affirms the worth of each person.
2. Board members must represent fidelity to the interests of the community. This accountability supersedes any conflicting loyalty such as that to advocacy or interest groups and membership on other boards or staffs, or acting as an individual consumer of the school division's services.
3. Board members must avoid conflict of interest with respect to their trustee responsibility.
  - a) Board members must not conduct personal business or services with the Board except as procedurally controlled to assure openness and competitive opportunity.
  - b) Board members must not use their positions to obtain employment in the school division for family members or close associates. Should a Board member seek employment with the Board he or she must resign from the Board.
4. Board members may not attempt to exercise individual authority.
  - a) Board members' interaction with the Director of Education, staff or public must recognize this reality.
5. Board members will support the code of ethics of the Saskatchewan School Boards Association and the Saskatchewan Catholic School Boards Association.
6. Board members must maintain in confidence information shared in private or in Committee of the Whole Board.

**BOARD APPROVED: November 13, 1996**

**AMENDED: April 28, 2008**

**GREATER SASKATOON CATHOLIC BOARD OF EDUCATION**

**4 POLICY TYPE: BOARD-STAFF RELATIONSHIP**

**4.0 POLICY TITLE: DIRECTOR OF EDUCATION'S ROLE**

## **POLICY**

**The Director of Education, as Chief Executive Officer, is accountable to the Board of Education acting as a body corporate. The board will instruct the Director of Education through written policies, delegating interpretation and implementation to the Director. As Chief Executive Officer, the Director will serve on behalf of the Board as liaison with officials of the Ministry of Education with the principle of full disclosure to the Board.**

1. All Board of Education authority delegated to staff is delegated through the Director of Education. All accountability of staff is through the Director of Education.
2. As the Board of Education's official link to the operating organization, the Director of Education's performance will be considered to be synonymous with the Greater Saskatoon Catholic School Division's performance as a whole.
3. Assessment of the Board of Education's performance and the Director of Education's performance is to be derived from monitoring of the school division's performance against Board Priorities and Goals, Executive Limitations, Governance Process, and Board-Staff Relationship.
4. **The Director of Education will ensure that there is a Business Continuity Plan including a succession plan for the smooth operation of the school division.**

**BOARD APPROVED:**

**December 3, 1996**

**AMENDED:**

**April 28, 2008**

## SECTION VIII - DELEGATIONS

1. All delegations wishing to appear before the Board shall be required to give notice thereof, in writing, to the Director or Chair at least fourteen full days before the meeting at which they are to be heard; and further, in giving this notice, such delegations shall state the nature of the subject matter that they intend to bring before the Board.
2. The Director, with the approval of the Chair of the Board, shall have authority to waive the time requirement providing there is time before the meeting to acquaint the Board members with the purpose of the delegation.

## SECTION IX - ATTENDANCE AT MEETINGS

1. Board members are expected to attend all Board meetings **and Board members shall be cognizant of clause 68(1)(b) of *The Education Act, 1995***. A record shall be kept of the members present at each regular, special, and committee meetings of the Board, **and the Annual Faith Formation and Planning Retreat**.
2. The Director shall attend all meetings of the Board **except:**
  - (a) **closed sessions of Board meetings at which the Director's salary or status of employment are under review;**
  - (b) **closed sessions of Board meetings at which the Board is discussing matters related to the functioning of the Board itself or other matters as the Board determines advisable.** ~~unless her/his own salary and status are under review.~~
3. The Director shall, from time to time, require such other members of the administrative staff to attend Board meetings as may be needed in the effective discussion of agenda items.

## SECTION X - MINUTES OF MEETING

1. The Secretary shall record the minutes of each Board meeting in a form approved by the Board.
2. The Secretary shall distribute copies of the minutes to the Board members, to the Director, and to such other persons as the Board or Director may designate as soon after the meeting as possible.

<b>BOARD APPROVED:</b>	<b>October 5, 1983</b>
<b>AMENDED:</b>	<b>November 14, 1984</b>
<b>AMENDED:</b>	<b>December 6, 1989</b>
<b>AMENDED:</b>	<b>September 24, 1996</b>
<b>AMENDED:</b>	<b>October 1, 1997</b>

<b>AMENDED:</b>	<b>October 6, 1998</b>
<b>AMENDED:</b>	<b>June 21, 2000</b>
<b>AMENDED:</b>	<b>October 17, 2005</b>
<b>AMENDED:</b>	<b>April 28, 2008</b>

## GREATER SASKATOON CATHOLIC BOARD OF EDUCATION

### PROCEDURES FOR BOARD MEMBER REMUNERATION AND EXPENSE

The Board of Education may remunerate trustees in accordance with a trustee remuneration and expense schedule which shall be established annually as directed by the Board at the Organizational Meeting of the Board.

#### 1. Principles

The Board of Education believes that the role of trustee is one of service to the community.

The Board acknowledges that in serving the community personal expense is incurred.

Remuneration to trustees should reflect a capacity to enable all electors to seek a position on the Board.

#### 2. The Rates

The rates established in the Trustee Remuneration and Expense Schedule are to reflect the fiscal circumstances in the school division and in the Province of Saskatchewan.

#### 3. The Schedule

The Trustee Remuneration and Expense Schedule may recognize service and expenses incurred by the Board and shall be reviewed annually.

#### 4. **Monthly statements related to Travel and Conference/Professional Development will be provided to each trustee.**

<b>BOARD APPROVED:</b>	<b>February 19, 1997</b>
<b>AMENDED:</b>	<b>June 21, 2000</b>
<b>AMENDED:</b>	<b>April 28, 2008</b>

---

## DIRECTOR OF EDUCATION REPORT

---

1. The Board Appreciation evening was well attended by the division's administrative staff. The Board supports its leadership and this is greatly appreciated.
2. Several deserving recipients were recognized at the Aboriginal Awards evening held on May 28. Congratulations to all the students who were honoured.
3. Directors of International Student Programs from across Canada met on May 31 in Saskatoon. Thank you to Kim Hoffart who helped organize the conference.
4. St. Michael Community School participated in the City of Saskatoon and Riversdale Kiwanis Club's tree planting program. The students and staff have learned a lot about protecting the environment through the process.
5. Several of the division's retiring teachers were honoured at the Saskatoon Teachers' Association banquet on June 11, 2010. We are grateful for the dedicated service of our superannuates.
6. The Pleasant Hill Pow Wow was hosted by St. Mary Community School on June 14, 2010. This gathering is a wonderful celebration of community.