

## **TERMS AND CONDITIONS**

1. If any of the terms of this order cannot be met, contact the originator immediately.
2. Our purchase order number **must** appear on all packing slips, invoices and correspondence relating to this order.
3. Send 2 copies of your invoice to: Greater Saskatoon Catholic Board of Education, 420 – 22<sup>nd</sup> St. E., Saskatoon, Saskatchewan S7K 1X3. Phone (306) 659-7000.
4. We reserve the right to cancel this order if goods are not shipped by the date required as shown on the purchase order, or within a reasonable period of time if no date is specified.
5. Goods not shipped according to specifications are subject to return at the supplier's expense.
6. Nothing is to be shipped at a higher price than shown on the purchase order without confirmation from the originator.
7. Freight is to be F.O.B. destination.
8. Changes to this order are not permitted unless confirmed by the originator.